



Preparing every student to thrive in a global society.

Notice to Vendors

The Board of Trustees of the East Side Union High School District (ESUHSD) is requesting proposals for the award of a contract for the lease of MFP Equipment and Services in accordance with the minimum specifications included herein.

All proposals are to be submitted electronically via PlanetBids. All necessary documentation for this RFP can be downloaded via the PlanetBids website.

<http://www.planetbids.com/portal/portal.cfm?CompanyID=24763>

All proposal documents must be posted to PlanetBids on or before **5:00 PM, October 22, 2021**

Contact Person: Phuong Nguyen/Senior Contract Specialist

Phone: 408-347-5073

No vendor may withdraw any proposal for a period of ninety (90) calendar days after the date set for the receiving of the proposal.

ESUHSD will review the responses, contact references, and complete a weighted scoring matrix for each respondent vendor.

ESUHSD reserves the right to accept or reject any item or group(s) of items of a proposal. ESUHSD also reserves the right to waive any minor informality or irregularity in any Proposals. Additionally, ESUHSD may, for any reason, decide not to award an Agreement as a result of this RFP.

There will not be a formal public bid opening for this RFP. After the recommendation for contract award is submitted to the Board of Trustees for approval, all proposals will be available for public review.

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esuhsd.org

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