

East Side Union High School District

Job Title: School Nurse

Description of basic functions and responsibilities:

The school nurse fulfills assigned school nurse functions: informs and advises school administrators of health activities, assists in budget preparation for school health services.

Major duties and responsibilities:

Renders direct service to students in assigned schools

Principal, or designate, makes home calls on students referred for health reasons

Assists in mass immunization and screening programs (vision, hearing, other) as needed

Serves on Evaluation Committee for Remedial Physical Education Program in appropriate schools

Serves as a health consultant in assigned schools

Supervises the maintenance of health records

Prepares and submits reports as required in assigned schools

Performs other duties as assigned by school principal

Other duties and responsibilities

Observes the school environment for safety and health hazards and reports these as required to appropriate persons

Arranges for and assists with physical examinations upon request of principal

Maintains contact with health and medical resources for current trends and medical information

Supervision exercised or received

Supervises activities of Health Clerk in assigned schools as these activities are related to matters of school health

Supervised by the Principal in assigned schools

East Side Union High School District

Minimum qualifications

School Nurse Certification

BA Degree

Experience in public health or school nursing recommended

Evaluation

Annually by principals