

ENERGY SAVING GUIDELINES FOR East Side Union High School District

(2004-05)

In order to achieve energy management conservation, every student and employee will be expected to contribute to energy efficiency in the District. Every person will be expected to be an “energy saver.” Specific areas of emphases will include:

- Energy management on his/her campus will be made a part of the principal’s responsibility.
- The custodians at each school will be responsible for a complete and total shutdown of the facility when closed each evening.
- Teachers shall implement energy guidelines during the time that he/she is present in the classroom.
- Effective immediately, all unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and teachers leave school. Custodians will turn on lights only in the areas in which they are working.
- The Energy Manager will perform routine audits of all facilities and communicate the audit results to the appropriate personnel.

Cooling Season Occupied Set Points:	72° F – 76° F
Unoccupied Set Point:	85° F
Heating Season Occupied Set Points:	68° F – 72° F
Unoccupied Set Point:	55° F