

EAST SIDE UNION HIGH SCHOOL DISTRICT
Student Governing Board
Bylaws

ARTICLE I

NAME

The name of this committee shall be the Student Governing Board of the East Side Union High School District.

ARTICLE II

PURPOSE & OBJECTIVE

The purpose of the Student Governing Board shall be to:

1. Provide a forum for Student Governing Board members to review and discuss upcoming agendas for the East Side Union High School District (ESUHSD) Board of Trustees meetings and to meet and discuss school district and school site issues with the ESUHSD Board of Trustees' designated liaison.
2. Advise the ESUHSD Board of Trustees on items such as, but not limited to, district policies, community/school wide initiatives, and student activities.
3. Provide student input and opinions on upcoming points of business and/or issues.
4. Foster and develop an informed relationship between the ESUHSD Board of Trustees and the school district's student body.

ARTICLE III

MEMBERSHIP

1. The Student Governing Board shall be comprised of thirteen (13) student members who shall each be elected from the Student Assembly as provided herein.
 - a. Student Assembly. The Student Assembly shall be comprised of one student representatives from each grade level, from each of the 13 ESUHSD school campuses (total up to 55 members). In cases where an alternative school (Small But Necessary School) resides on the campus of a comprehensive high school site, a student representative shall be added to that school site's Student Assembly to represent that alternative high school's respective student population.
 - i. The purpose of the Student Assembly is to reach out to stakeholders to gather information from the individual school sites to inform the decision-making

process with the Student Governing Board and the ESUHSD Board of Trustees, as well as disseminate information from the Student Governing Board and ESUHSD Board back to the stakeholders. Student Assembly Members are highly encouraged to attend School Site Council, Associated Student Body meetings, and other existing campus convenings to gain input from stakeholders. Hosting Town Hall meetings at each school site a couple times a year is also strongly recommended.

ii. Selection/Election of Student Assembly Members.

1. The inaugural year of the Student Assembly and the Student Governing Board shall be the 2018-2019 school year. For the 2018-2019 school year, election to the Student Assembly shall be by application to, and appointment by, the Student Voice Task Force by the end of September 2018. The members of the Student Voice Task Force are listed in the attached Appendix.
2. From and after the 2019-2020 school year, members of the Student Assembly shall be elected by the students at their respective school sites and shall take office effective July 1 each calendar year. Freshmen Assembly Members shall take office at the same time as ASB officers in their respective school sites. Elections shall be held at the same time as ASB elections at each school site.

iii. Freshmen and sophomores will have one-year terms; juniors will have two-year terms. There are no term limits. A senior will be appointed in the event a junior cannot complete his or her term. The elected representative for alternative schools shall have one-year terms. Any vacancies or unfilled Student Assembly positions may be filled by appointment by the Student Governing Board.

iv. Student Assembly Members from each school site shall meet the week prior to the Student Governing Board regular meeting to discuss issues that may be brought to the Student Governing Board regular meeting agenda. These meetings shall also be open to the entire school community.

2. Election of Student Governing Board Members.

In September each year, following the freshman elections, the Student Assembly at each school shall elect one of its members to represent their school on the Student Governing Board. Membership on the Student Governing Board is not transferable. A Student Governing Board Member must be, and remain at all times during her/his term, a student enrolled at the school and a member of the Student Assembly.

3. Term of Office. The term of Student Governing Board members shall be one (1) year. Any member may resign by submitting his/her written resignation to the Chairperson.

4. Voting Rights. Each member of the Student Governing Board shall be entitled to one vote, and may cast that vote on each matter submitted to a vote of the Student Governing Board. Absentee ballots and proxy votes shall not be permitted.

5. Attendance Requirements; Termination. All 13 appointed Student Governing Board Members are expected to attend all meetings of the Student Governing Board. If a member fails to attend three consecutive meetings, without prior notice to the chairperson or vice-chairperson, or if a member persistently engages in disruptive conduct at meetings, that member may be removed by a two-thirds vote of all the voting members of the Student Governing Board. A student's membership on the Student Governing Board shall terminate automatically once the student is no longer enrolled at the school.
6. Vacancies. Any vacancy on the Student Governing Board shall be filled for the remainder of the term by selection by the then-current members of the Student Assembly for such school.

ARTICLE IV

OFFICERS AND STUDENT BOARD REPRESENTATIVE

The officers of the Student Governing Board shall be a Chairperson, Vice-Chairperson, Secretary, and Public Relations Officer to be elected by a vote of the Student Governing Board Members. The Chairperson and the Vice-Chairperson shall also serve as the Student Board Representative and the Alternate Student Board Representative at meetings of the ESUHSD Board of Trustees. Other officers may be determined by the Student Governing Board when necessary.

1. Election and Term of Office

The officers of the Student Governing Board, with exception of the Chairperson and Vice-Chairperson, shall be elected annually in the fall by the method the Student Governing Board determines to be most appropriate and shall serve for one (1) year until June 30th each year. The Chairperson/Student Board Representative and Vice-Chairperson/Alternate Student Board Representative shall be elected in the spring each year and their term of office shall commence on July 1.

a. Chairperson/Student Board Representative

The Chairperson shall preside at all meetings of the Student Governing Board and may sign all letters, reports, and other communications of the Student Governing Board. In addition, he/she shall perform all duties related to the Office of the Chairperson and any additional duties as may be prescribed by the Student Governing Board. The Chairperson shall be a rising senior (at the end of their first-year junior term) and shall be elected by the members of the Student Governing Board. The Chairperson shall also serve as the Student Board Representative at all ESUHSD Board meetings. The responsibilities of the Chairperson/Student Board Representative shall be to represent the views held by the Student Governing Board, and to attend and participate in all public session meetings of the ESUHSD Board of Trustees.

b. Vice-Chairperson/Alternate Student Board Representative

The duties of the Vice-Chairperson shall be to represent the Chairperson in assigned duties and to substitute for the Chairperson during his/her absence at meetings of the Student Governing Board and shall perform other duties necessary as assigned to him/her

by the Chairperson or by the Student Governing Board. The Vice-Chairperson shall also serve as the Alternate Student Board Representative and will represent the Student Governing Board at meetings of the ESUHSD Board of Trustees when the Student Board Representative is unable to perform his or her duties. The Vice-Chairperson shall be a rising senior and shall be elected from among the members of the Student Governing Board.

c. Secretary

The Secretary shall keep accurate minutes of regular and special meetings of the Student Governing Board and provide a copy of these minutes to each Student Governing Board Member. The Secretary shall organize agendas of meetings, attend to correspondence, and coordinate with the Public Relations Officer to send out publicity as directed. The Secretary shall also perform all other duties related to the office of Secretary and such duties as may be assigned by the Student Governing Board. The Secretary shall be elected from among the members of the Student Governing Board on a plurality voting basis at the first Student Governing Board meeting of the school year.

d. Public Relations Officer

The Public Relations Officer shall maintain the Student Governing Board website and social media networks. The Public Relations Officer shall also send out notices of Student Governing Board meetings at least 72 hours before the meeting. The Public Relations Officer shall be elected from among the members of the Student Governing Board on a plurality voting basis at the first Student Governing Board meeting of the school year.

ARTICLE V

MEETINGS OF THE STUDENT GOVERNING BOARD

1. Student Governing Board Meetings

The Student Governing Board shall hold public meetings on the Monday before the ESUHSD regular Board meeting of each month. The Student Governing Board meetings shall be attended by a liaison from the ESUHSD Board of Trustees as well as the superintendent of the ESUHSD or his/her designee.

2. Special Meetings

Special meetings may be called by the Chairperson or by a majority vote of the Student Governing Board.

3. Notice of Regular and Special Meetings

Student Governing Board members shall be notified of all regular meetings in writing (including email) at least 72 hours in advance; including the day, hour, and location of the meeting, as well as the agenda and previous meeting minutes. All regular meetings shall be posted on the Student Governing Board link on the ESUHSD website. Student Governing Board shall be notified in writing of all special meetings at least 24 hours in advance; including the day, hour, and location of the meeting, as well as the agenda for the special meeting.

4. Quorum

A quorum shall be required for any regular or special meeting of the Student Governing Board. A quorum for any regular or special meeting shall consist of at least seven (7) members of the Student Governing Board.

5. Meetings

All meetings shall be open to school representatives and community. All regular and special meetings of the Student Governing Board shall be open at all times to representatives from the school, school district, and community.

ARTICLE VI

AMENDMENTS

These bylaws may be amended any time by a two-thirds vote of the members of the Student Assembly and approved by the ESUHSD Board of Trustees, provided that the amendment is to further the objectives of the Student Governing Board.