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Agenda Item Details

Meeting	Sep 18, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133 -- AMENDED AGENDA
Category	16. BOARD OF TRUSTEES/SUPERINTENDENT - CONSENT/ACTION CALENDAR
Subject	16.02 Approve Minutes of August 21, 2014, Regular Board Meeting
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Trustees approve the August 21, 2014, Regular Board Meeting minutes as presented.

Public Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 16.02

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

SUBJECT: Approve Minutes of August 21, 2014, Regular Board Meeting

Attached are the minutes of the August 21, 2014, Regular Board Meeting for review and approval by the Board of Trustees.

FISCAL IMPACT:

None

FUNDING SOURCE:

None

RECOMMENDATION:

It is recommended that the Board of Trustees approve the August 21, 2014, Regular Board Meeting minutes as presented.

[BA_20140821_Regular_Minutes.pdf \(523 KB\)](#)

**EAST SIDE UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
APPROVED September 18, 2014**





EAST SIDE UNION HIGH SCHOOL DISTRICT

REGULAR MEETING

OF THE

BOARD OF TRUSTEES

Meeting Held at Education Center – Board Room

August 21, 2014

4:00 p.m.

1. CALL TO ORDER/ROLL CALL

1.01 Roll Call

The Regular Meeting of the Board of Trustees was called to order at 4:08 p.m. by President Herrera. Present for roll call were Vice President Le, Clerk Carrasco, and Member Biehl. Member Nguyen arrived at 4:11 p.m.

1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7)

President Herrera extended a welcome to everyone, explained the format of the meeting, noted that all Board Meetings are recorded and offered the public to comment on item(s) to be discussed in Closed Session.

There were no public speakers.

1.03 Recess to Closed Session in the Superintendent's Conference Room (Open Session will resume at the end of Closed Session at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).

The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.

2. CLOSED SESSION

2.01 Expulsion(s): *None*

2.02 Public Employee Performance Evaluation (Government Code Section 54957)

- *Superintendent*

2.03 Public Employment/Public Employee Appointment (Government Code Section 54957)

- Director of Student Services (1)
- Director of Data and Accountability (1)
- Director of Research and Accountability (1)
- Principal (1)

Director of Data and Accountability (1)

Motion by Member Biehl, second by Vice President Le, to approve the appointment of the Director of Data and Accountability.

Vote: 5/0

Director of Research and Accountability (1)

Motion by Member Biehl, second by Vice President Le, to approve the appointment of the Director of Research and Accountability.

Vote: 5/0

Principal (1)

Motion by Vice President Le, second by Member Nguyen, to approve the appointment of one Principal.

Vote: 5/0

2.04 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)

2.05 Conference with Labor Negotiators (Government Code Section 54957.6)

Agency Designated Representatives:

Chris D. Funk, Superintendent

Marcus Battle, Associate Superintendent of Business Services

Juan Cruz, Assistant Superintendent of Instructional Services

Cari Vaeth, Director of Human Resources

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

East Side Teachers Association (ESTA)

Unrepresented Organizations:

Administrators

Managers

Confidentials

2.06 Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9

- *Damages of L. Cruz; and,*
- *Two (2) Potential Cases*

Motion by Member Nguyen, second by Member Biehl, to reject the claim for damages of L. Cruz.

Vote: 5/0

2.07 Conference with Legal Counsel – Anticipated Litigation
Initiation of litigation pursuant to subdivision (d)(4) of Government Code Section 54956.9

- *One (1) Potential Case*

2.08 Conference with Legal Counsel – Existing Litigation
(Paragraph (1) of subdivision (d) of Section 54956.9)

- *One Roe, et al. v. Anthony Loza, East Side Union High School District, Esther Pollack, and Does 1-100; Santa Clara County Superior Court Case No. 112CV234748*

Motion by Member Biehl, second by Member Nguyen, to approve the amended General Release Agreement between Plaintiff and the District, including the payment having a total present value of \$57,500 to the Plaintiff in that action and a Mutual Release of Claims.

Vote: 5/0

OPEN SESSION AT APPROXIMATELY 6:00 P.M. – EDUCATION CENTER BOARD ROOM

3. PLEDGE OF ALLEGIANCE

4. WELCOME AND EXPLANATION TO AUDIENCE

Information explaining Board meeting procedures and how citizens can address the Board will be read. Written information is located near the entrance to the Board Room.

President Herrera extended a welcome to everyone, explained the format of the meeting and noted that all Board Meetings are recorded.

5. ADOPTION OF AGENDA

For consideration by the Board of Trustees.

6. BOARD SPECIAL RECOGNITION(s)

- 6.01 San Jose Arena Authority**
- 6.02 Spring Sports**

Evergreen Valley High School

- **Boys' Golf CCS Champion and California Interscholastic Federation Champion**
 - **Justin Suh**

Piedmont Hills High School

- **Girls' Track and Field**
 - **Reonna Collier**
 - Central Coast Section First Place 100m
 - Central Coast Section First Place 100mh
 - Central Coast Section First Place 300mh
 - Central Coast Section First Place 4x4
 - California Interscholastic Federation State Meet, Fourth Place 100mh
 - California Interscholastic Federation State Meet 300mh State Champion
 - California Interscholastic Federation State Meet, Second Place 4x400 relay
 - Central Coast Section, "All Time History List," 2nd fastest ever in 300mh
 - Piedmont Hills High School Record Holder in the 100m, 100mh and 300mh
 - Mercury News Athlete of the Year
 - **Bianca Bryant**
 - California Interscholastic Federation State Meet, Fourth Place 800m, one of the top ten fastest times ever in CCS
 - Piedmont Hills High School Record Holder at 800m
 - California Interscholastic Federation State Meet, Second Place 4x4 Relay Team
 - **Timarya Baynard**
 - California Interscholastic Federation State Finalist at 400m
 - California Interscholastic Federation State Finalist 4x4 Relay Team
 - Piedmont Hills High School Record Holder Runner-up at 400m and 3rd at 200m
 - **Tammy Nguyen**
 - California Interscholastic Federation State Meet, Second Place 4x4 Relay Team
 - **Sophia Zhou**
 - California Interscholastic Federation State Meet, Second Place 4x4 Relay Team Alternate Member

7. Student Board Liaisons

No Items on Calendar Under this Section

8. SPECIAL ORDER OF BUSINESS – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

- 8.01 The Superintendent and/or Board Member(s) may request that items be considered, discussed, and acted on out of the order indicated on the agenda as per schedule.
- 8.02 Receive Citizens' Bond Oversight Committee's 2012-2013 Bond Program Annual Report for Measures G, E and I - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting and Purchasing, Joshua Barousse, Chairperson, Mariel Caballero, Vice Chairperson, and Ramon Martinez of Measure G, Measure E and Measure I Citizens' Bond Oversight Committee

It is recommended that the Board of Trustees receive the 2012 - 2013 Annual CBOC Report for Measures G, E, and I.

Public speaker:

- Susan Williams

Report received

- 8.03 Discussion and/or Action regarding the Membership of the Citizens' Bond Oversight Committee (CBOC) - Chris D. Funk, Superintendent

Public speakers:

- Vince Tran
- Jon Reinke

Motion #1

Motion by Member Biehl, second by Member Nguyen, to direct Counsel to prepare a draft of the ByLaws for the CBOC that would provide for an appointment review process that includes two Board Members and representation from the CBOC for future appointments.

Vote: 5/0

Motion #2

Motion by Member Biehl, second by Vice President Le, to follow the procedure being recommended for reviewing the applications that were not brought forward appointment of the two vacancies for review at the September Board Meeting.

Vote: 5/0

*Board representatives are: Board Member Biehl and Vice President Le
(no vote taken on representatives)*

9. PUBLIC HEARING(S) – OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

- 9.01 Hold Public Hearing at Approximately 6:10 p.m. regarding the NHU Foundation’s Request for Material Revision to the Term of the B. Roberto Cruz Leadership Academy Charter - Juan Cruz, Associate Superintendent of Educational Services, Kirsten King, Director of Educational Services and Lucretia Peebles, Ph.D., Administrator for Charter School Oversight**

Public hearing held

There were no public speakers on this item.

- 9.02 Discussion and/or Action of the NHU Foundation’s Request for Material Revision to the Term of the B. Roberto Cruz Leadership Academy Charter Juan Cruz, Associate Superintendent of Educational Services**

Motion by Member Biehl, second by Member Nguyen, to approve the material revision request to the term of the B. Roberto Cruz Leadership Academy charter to extend by one year the opening to fall 2015. The two-year term of the charter would end on June 30, 2016.

Vote: 5/0

10. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES

Members of the public may address the Board on any subject not on tonight’s agenda; however, provisions of the Brown Act (Government Code Section 54954.2(a) and 54954.3) preclude any action. As an unagendized item, no response is required from the Board or District staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting.

Any person may address the Board on any item on the meeting agenda. Persons wishing to address the Board must fill out a gold request form, which is located at the entrance of the Board Room. When your name is called, please come to the podium, state your name for the record, and limit your remarks to three (3) minutes.

Public speakers;

- Marisa Hanson - Charter School at Mt. Pleasant High School*
- Julio Pardo – CSEA Positions*
- Debra Watkins - CAAAE Thank You to Superintendent Funk*

11. BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

- 11.01 Discussion and/or Action regarding Second Amendment to Employment Contract for Superintendent - J. Manuel Herrera, Board President**

Motion by Vice President Le, second by Member Nguyen, to approve the second amendment to employment contract for the Superintendent.

Vote: 5/0

11.02 Discussion, Consideration and/or Action to Amend the January 2014, through June, 2015, Board Meeting Calendar – Chris D. Funk, Superintendent

Motion by Member Biehl, second by Member Nguyen, to approve the amended January, 2014, through June, 2015, Board Meeting Calendar.

Vote: 5/0

11.03 Discussion and/or Action regarding California School Boards Association (CSBA) Candidate Nominations for Directors-at-Large: Asian Pacific Islander and Hispanic - J. Manuel Herrera, Board President

No nomination was made by the Board of Trustees. Should a member of the Board have a nomination for consideration by the Board of Trustees, the name of the individual(s) will be placed on the September Board meeting agenda.

12. INSTRUCTIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

12.01 Discussion and/or Action to Accept the Technical Edits to the Local Control Accountability Plan (LCAP) as Defined by the Santa Clara County Office of Education (SCCOE) - Juan Cruz, Associate Superintendent of Educational Services

Motion by Member Biehl, second by Clerk Carrasco, to accept the revised Local Control Accountability Plan (LCAP) as presented. The Plan does not contain any material changes and has been revised as requested by the Santa Clara County Office of Education.

Vote: 5/0

12.02 Presentation and/or Discussion regarding Students that have not Graduated due Solely to not having Passed the California High School Exit Exam (CAHSEE) - Juan Cruz, Associate Superintendent of Educational Services

Presentation item; no action taken

12.03 Presentation and/or Discussion regarding District's World Language Programs – Juan Cruz, Associate Superintendent of Educational Services

Presentation item; no action taken

12.04 Presentation and/or Discussion regarding African American Student Support Services – Juan Cruz, Associate Superintendent of Educational Services

Presentation item; no action taken

- 12.05 Receive the Second Valenzuela/CAHSEE and Williams Settlement Uniform Complaints Quarterly Report for Period Covering April 1, 2014, through June 30, 2014, as required by EC 35186 (Williams Settlement Legislation SB550 and AB2727) - Juan Cruz, Associate Superintendent of Educational Services, and Tim Nguyen, Coordinator of English Language Learners Supplementary Education**

Motion by Member Biehl, second by Vice President Le, to receive the Second Quarterly Valenzuela/CAHSEE and Williams Settlement Uniform Complaint Report for the period covering April 1, 2014, through June 30, 2014, as required by EC 35186 (Williams Settlement Legislation SB550 and AB2727).

Vote: 5/0

13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

- 13.01 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, André Bell, Assistant Director of Capital Accounting and Purchasing, and Donna Bertrand, C.P.M., Contracts Administration Coordinator**

Motion by Member Biehl second by Member Nguyen, to approve the amended contract(s) for professional services over \$25,000 as amended and authorization for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Amendment is as follows:

Item 11 -- Riverside Publishing

The contract period is July 1, 2014, through June 30, 2015 (not June 30, 2016).

Vote: 5/0

14. HUMAN RESOURCES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

- 14.01 Discussion and/or Action to Approve Provisional Permit Requests for Certificated Employees - Cari Vaeth, Associate Superintendent of Human Resources**

Motion by Vice President Le, second by Clerk Carrasco, to approve the provisional internship permit requests for certificated employees as specified.

Vote: 5/0

- 14.02 Discussion and/or Action to Approve Classified Job Description and Salary Range for Braille Transcriber - Cari Vaeth, Associate Superintendent of Human Resources**

Motion by Member Biehl, second by Clerk Carrasco to approve the classified job description and salary range for Braille Transcriber.

Vote: 50

15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

15.01 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting and Purchasing, and Janice Unger, Capital Projects Purchasing Manager

Motion by Member Nguyen, second by Member Biehl, to approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Vote: 5/0

15.02 Discussion and/or Action to Ratify CUPCCAA Informal Bond Project(s) - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting and Purchasing, and Janice Unger, Capital Projects Purchasing Manager

Motion by Vice President Le, second by Member Biehl, to ratify the CUPCCAA informal projects as presented.

Vote: 5/0

Consent / Action Calendar Sections 16-20

All items listed under the Consent/Action Calendar are considered by the Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent/Action Calendar.

Superintendent asserts that the following Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations requiring Board Action have been carried out to the best of his knowledge in accordance with the law.

Motion by Member Nguyen, second by Vice President Le, to approve the entire consent/action calendar, sections 16-20, as presented.

Vote: 5/0

16. Board of Trustees / Superintendent - Consent / Action Calendar

16.01 Ratify/Approve Board Member(s) Lawful Expenses/Mileage to Conferences/ Workshops/Meetings

16.02 Ratify/Approve Superintendent's Attendance and Lawful Expenses to Conferences/ Workshops/Meetings

16.03 Approve Minutes of June 5, 2014, Regular Board Meeting

16.04 Approve Minutes of June 19, 2014, Regular Board Meeting

16.05 Approve Minutes of July 31, 2014, Special Board Meeting

17. Instructional Services / Student Services - Consent / Action Calendar

17.01 Approval of Consolidated Program Application (CONAPP) for 2014-2015

17.02 Approve Expulsion Hearing Committee Personnel for 2014-2015

17.03 Approve School Field Trips

18. Business Services - Consent / Action Calendar

18.01 Ratification of Contract(s) for Professional Services At or Below \$25,000

18.02 Ratification of Memoranda of Understanding

18.03 Approve Purchase Orders

18.04 Approve Change Orders to Purchase Orders

- 18.05 **Accept Report of Credit Card Purchases for Statements Dated May 22, 2014 and June 23, 2014**
- 18.06 **Adopt Resolution #2014/2015-02 Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Sections 17545 and 17546**
- 18.07 **Approve Budget Transfers for the Months of June 2014 and July 2014**
- 18.08 **Accept Warrant Register for the Months of June 2014 and July 2014**
- 18.09 **Discussion and/or Action to Ratify Final Form of Executed Proposition 39 Facilities Use Agreement with ACE Charter High School**
- 18.10 **Discussion and/or Action to Ratify Final Form of Executed Proposition 39 Facilities Use Agreement with Downtown College Prep Charter School**
- 18.11 **Discussion and/or Action to Ratify Final Form of Executed Proposition 39 Facilities Use Agreement with Summit Public School: Rainier Charter School**
- 19. **Human Resources - Consent / Action Calendar**
 - 19.01 **Ratify/Approve Classified Personnel Actions Presented August 21, 2014**
 - 19.02 **Ratify/Approve Certificated Personnel Actions Presented August 21, 2014**
 - 19.03 **Ratify/Approve Student Aide Personnel Actions Presented August 21, 2014**
- 20. **Facilities - Consent / Action Calendar**
 - 20.01 **Ratification of Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000**
 - 20.02 **Award of Bids and Request for Proposals (RFPs) for Bond Capital Projects**
- 21. **WRITTEN REPORTS/RECOMMENDATION**
 - 21.01 **Receive Update to Previously Approved Allowance for the Current Andrew Hill High School New Building 100 Classroom Modernization**
Item received
 - 21.02 **Receive Self-Insured Schools of California (SISC) GASB45 Quarterly Report Ending June 30, 2014**
Item received
 - 21.03 **Receive Silicon Valley Community Foundation Quarterly Statement for the Go for It! Scholarship Fund as of June 30, 2014**
Item received
 - 21.04 **Receive Report of Legal Expenses for Fiscal Year 2013-14**
Item received

21.05 Receive Report of Board Members Expenses for Fiscal Year 2013-14

Item received

21.06 Receive Quarterly Report on the County of Santa Clara Treasury Investment Portfolio Status as of June 30, 2014

Item received

22. FUTURE AGENDA ITEMS

22.01 Opportunity for Board of Trustees to Request Items on Future Agendas

22.02 Future Items

Board President J. Manuel Herrera & Board Member Frank Biehl

Item	Date (tentative)	Type
PE Credit	January, 2015	Presentation/Discussion

Board Vice President Van Le

Item	Date (tentative)	Type
Child Nutrition Services: Meals	October 16, 2014	Presentation/Discussion
Failed Courses	Quarterly	Report

Board Member Frank Biehl

Item	Date (tentative)	Type
Review of Board Policy regarding Alcohol	September 18, 2014 (1st Reading) October 16, 2014 (2nd Reading)	Discussion/Action

Board Member Lan Nguyen

Item	Date (tentative)	Type
Support Services available / offered to Foster Youth Students	September, 2014	Presentation/Discussion
International Bacculaureate (IB) Program	November, 2014	Presentation/Discussion

22.03 Annual Governance Calendar

July
Summer School Program (concludes session)
Summer School Graduation

August
Board Retreat
Expulsion Hearing Panel Committee
First Day of School
Williams Quarterly Report

September
Board Study Session/Workshop
College Night
Conflict of Interest/Board Policy (updates)
Public Hearing and Adoption: Gann Spending Limit
Public Hearing: Sufficiency or Insufficiency of Textbooks
Unaudited Actuals

October
Bond Program Presentation
Solar Energy Presentation
Student Achievement Presentation
Superintendent's Annual Evaluation
Williams Quarterly Report

November
Board Study Session/Workshop
Election Orientation for New Board Members

December
Annual Organizational Board Meeting
CSBA Annual Conference
Election Orientation for New Board Members
End of First Semester
First Interim Report
Superintendent's Mid-Year Evaluation

January
Audit Report
Board Audit Committee Selections/Appointments
Board Retreat
Financial & Performance Audit Report for Bond Measures
Magnet Night
Martin Luther King, Jr. Writing, Art & Multi-Media Awards Ceremony & Reception
Policies & ByLaws (Begin Review by Series)
Sports Recognitions (Fall)
Technology Report
Williams Quarterly Report

February
African American Students Achievement Awards
Audit Committee Charter Amendment(s)
CSBA Delegate Assembly Election
Non-Re-Elects

March
Cesar Chavez Writing, Art & Multi-Media Awards Luncheon
March 15 Notices
Safety Plan Goals for Each Site
Second Interim Report
SJPD Secondary Employment Application
Vietnamese Students Achievement Awards

April
Board Study Session/Workshop
Form 700 – Statement of Economic Interests Due to Santa Clara County (filing)
Honor Nights
Migrant Education Awards Night
NSBA Annual Conference
Williams Quarterly Report

May
Board Self-Evaluation
Budget (Preliminary/Draft) Presentation
Employee Recognition Event
Graduations
Honor Nights
Last Day of School
Sports Recognitions (Winter/Spring)

June
Budget (Preliminary) with May Revisions Public Hearing (first June Board Meeting)
Budget Adoption (second June Board Meeting)
Employee Retirement Celebration
ESTA Safety Survey
Master Contracts for Capitol Projects
Plan for Expelled Youth (due every three years – 2015)
Program Improvement Update
Safety Plan Assessment for Each School
Single Plan for Student Achievement (SPSA) for Each School
Summer School Program (session begins)
Superintendent's Annual Evaluation

23. BOARD OF TRUSTEES/SUPERINTENDENT COMMUNICATIONS/COMMENTS

23.01 Board of Trustees

Lan Nguyen, Board Member

I am glad to be back at the Board meeting. Happy new year to everyone.

Van Le, Board Vice President

I am going to send an e-mail to the Principals. I plan to visit their schools in the next two months. I want to thank all the Board Members for moving the date of the Board Retreat. I am looking forward to the new year, 2014-2015.

Magdalena Carrasco, Board Clerk

I would like to welcome everyone back to the new school year. I know that everyone is going to be doing a fabulous job. I am really excited about this year. I had a great summer. My children are back in school.

Frank Biehl, Board Member

No report/comments

J. Manuel Herrera, Board President

As you are all aware, Member Carrasco will be leaving our Board in order to be sworn in as a member of San Jose Council and I want to just say that beginning in October, we will be initiating a public discussion. For legal reasons we really can't put it on the agenda any earlier than that in terms of the process that will be unfolding for Board appointment to fill the vacancy that will occur once Member Carrasco gets sworn in as a San Jose City Councilmember. So, that is forthcoming, October onwards. There is a Board Policy that will be followed with regards to filling a vacancy of this nature so that there is no mystery here as to how it is going to unfold, but we will have a public discussion of that and a timetable and the process discussion on that in October, beginning in October. Thank you.

23.02 Chris D. Funk, Superintendent

We're ending the second week of school and last week I sent an e-mail to all staff. I am just extremely appreciative of all the work that it took to open up all of our schools. From all the various departments, in terms of the maintenance, the construction that took place, the work that happened in June and July, with all the training of our classified and our certificated staff and the number of teachers that went through training this summer was truly phenomenal. I literally have only had four e-mails from parents over complaints the first week and a half from school. That just tells you that our sites have done a phenomenal job and our teachers have come ready/prepared this year and really responding to the needs of our students and our parents. I appreciate all that. I do feel like there is some positive momentum when people are rejuvenated from the summer. We have a lot on our plate. We will just continue to move in a process that is methodical, that is thoughtful, and constantly reviewing how we are doing with our implementation. Again, thank you for all of your hard work.

24. REPORT CLOSED SESSION ACTION(S)

Legal Counsel will report on Closed Session action item(s).

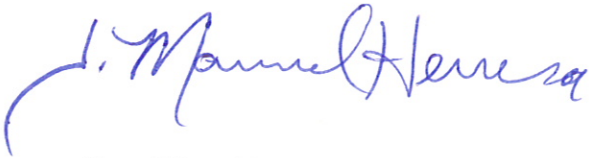
See section 2.0 for reporting out of Closed Session items.

25. ADJOURNMENT

President adjourns the meeting.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "J. Manuel Herrera". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke extending to the left.

Board President



Preparing every student to thrive in a global society.

Agenda Item Details

Meeting	Aug 21, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	13. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	13.01 Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000 - Marcus Battle, Associate Superintendent of Business Services, André Bell, Assistant Director of Capital Accounting and Purchasing, and Donna Bertrand, C.P.M., Contracts Administration Coordinator
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 13.01

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, André Bell, Assistant Director of Capital Accounting and Purchasing, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

SUBJECT: Discussion and/or Action to Approve the Contract(s) for Professional Services Over \$25,000

The attached contract(s) for professional services over \$25,000 are being presented for Board review and approval and to authorize administration to amend said contracts in accordance with Board Policy 3312.1.

Fiscal Impact:

As indicated in the attachment

Funding Source:

As indicated in the attachment

Recommendation:

It is recommended that the Board of Trustees approve the contract(s) for professional services over \$25,000 as recommended in the attachment and authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

[Contracts over \\$25k Final.pdf \(156 KB\)](#)

Motion & Voting

It is recommended that the Board of Trustees approve the amended contract(s) for professional services over \$25,000 as amended and authorization for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by greater than ten percent (10%) of the contract amount, but not to exceed \$25,000 exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board approved contract per Board Policy 3312.1.

Amendment is as follows:

Item 11 -- Riverside Publishing

The contract period is July 1, 2014, through June 30, 2015 (not June 30, 2016).

Motion by Member Frank Biehl, second by Member Lan Nguyen.

Final Resolution: Motion Carries

Yea: President J Manuel Herrera, Vice President Van Le, Clerk Magdalena Carrasco, Member Lan Nguyen, Member Frank Biehl

EAST SIDE UNION HIGH SCHOOL DISTRICT
Contract(s) for Professional Services Over \$25,000
 Board Meeting of August 21, 2014

1. ALearn

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Juan Cruz Donna Bertrand	June 1, 2014 – June 30, 2015	\$42,000.00 Title I	Mt. Pleasant High School Oak Grove High School Yerba Buena High School Juan Cruz, Associate Superintendent

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to ratify and enter into an Agreement with ALearn for the procurement of their Catalyst Program at Mt. Pleasant, Oak Grove, and Yerba Buena High Schools.

ALearn agrees to ensure that program outcomes are met. Expected outcomes include target gains for students in Algebra and improvements in study skills and student attitudes about math and college as captured by pre- and post-attitudinal surveys. The goal is that 75% or more of the students shall be placed in geometry as freshmen and that they will get course credit like any Algebra 1 class.

Selection Process

No solicitation process was conducted for this service.

RECOMMENDATION

It is recommended that the Board of Trustees ratify the Agreement with ALearn for the procurement of ALearn's Catalyst Program at Mt. Pleasant, Oak Grove, and Yerba Buena High Schools for the contract term of June 1, 2014, through June 30, 2015, in the amount of \$42,000 and authorize Administration to execute change orders in accordance with Board Policy 3312.1.

2. Bay Area Tutoring Association

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Tim Nguyen Martha Brazil Juan Cruz Donna Bertrand	August 22, 2014 – May 30, 2015	\$63,360 not-to-exceed Title I	Oak Grove High School Martha Brazil, Principal

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to approve a Contract Services Agreement with Bay Area Tutoring Association to provide academic support to African American students at Oak Grove High School.

Selection Process

None

RECOMMENDATION

It is recommended that the Board of Trustees approve the Contract Services Agreement with Bay Area Tutoring Association for the provision of academic support to African American students at Oak Grove High School for the contract term of August 22, 2014, through May 30, 2015, in an amount not-to-exceed \$63,360 and to execute change orders in accordance with Board Policy 3312.1.

3. Blackboard Connect

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Randy Phelps Marcus Battle Donna Bertrand	July 1, 2014 – June 30, 2015	\$57,100 General Fund	Education Center, Information Technology Randy Phelps, Director

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees ratify the Sales Order Agreement with Blackboard Connect (previously Teleparent) for the procurement of the annual subscription and support fees.

The agreement provides ESUHSD with 22,840 licenses for the use Blackboard Connect K-12 Service with Connect for Teachers, 24x7x365 support, and online training.

Selection Process

No solicitation took place for this product.

RECOMMENDATION

It is recommended that the Board of Trustees ratify the Sales Order Agreement with Blackboard Connect in the amount of \$57,100 for the annual subscription and support fees for the contract term of July 1, 2014, through June 30, 2015, and authorize Administration to execute change orders in accordance with Board Policy 3312.1.

4. BMR Health Services, Inc. (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Juan Cruz Donna Bertrand	September 23, 2013 – June 30, 2014 (no change)	\$3,606.25 (increased amount) Special Services	Special Services Toby Hopstone, Director

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to ratify change order #1 to purchase order #401308 for speech therapy services rendered during the contract term of September 23, 2013, through June 30, 2014.

Original Contract amount of \$80,000 + change order #1 for \$3,606.25 = new contract total of \$83,606.25.

Selection Process

Not applicable

RECOMMENDATION

It is recommended that the Board of Trustees ratify change order #1 to purchase order #401308 with BMR Health Services, Inc., in the amount of \$3,606.25, for speech therapy services rendered during the contract term of September 23, 2013, through June 30, 2014.

5. Educational Based Services (EBS) (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Juan Cruz Donna Bertrand	October 1, 2013 – June 30, 2014 (no change)	\$20,000.00 (increase amount) Special Services	Special Services Toby Hopstone, Director

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees to ratify change order #2 to purchase order #400396 with Educational Based Services (EBS), for speech therapy services rendered during the contract term of October 1, 2013, through June 30, 2014.

At the June 27, 2013, Board meeting the Board approved a contract with EBS in the amount of \$25,000 for the term of October 1, 2013, through June 30, 2014. The need for speech therapy services was still a high need for the department. Since the previous contract expired before it could be extended, Administration requested approval of a new contract with EBS in the amount of \$50,000 which brought the total amount contracted with this vendor to \$75,000. As the department was completing its year-end reconciliation of services rendered it was realized that there was not enough money in the current contract to cover the invoices received and \$20,000 was needed in order to cover existing invoices.

Original Contract amount of \$25,000 + change order #1 for \$50,000 + change order #2 for \$20,000 = new contract total of \$95,000.

Selection Process

No solicitation process took place for this service.

RECOMMENDATION

It is recommended that the Board of Trustees ratify change order #2 to purchase order #400396 with Educational Based Services (EBS), in the amount of \$20,000 for speech therapy services rendered during the contract term of October 1, 2013, through June 30, 2014.

6. Educational Based Services (EBS)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Juan Cruz Donna Bertrand	July 1, 2014 – June 30, 2015 (no change)	\$100,000 (no change) Special Services	Special Services Toby Hopstone, Director of Special Services

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees approve Change Order #1 to the Agreement with Educational Based Services (EBS) to add services. No other change is being requested at this time.

Currently EBS' agreement is to provide Speech Therapy services. Administration would like to add the ability to request occupational therapy services through EBS' agreement. Recently, Special Services lost their Occupational Therapist. She was employed through the Santa Clara County Office of Education (SCCOE) and we contracted with SCCOE for her services. She has since left her employment with SCCOE and we are left to find immediate help to provide our special education students with the needed occupational therapy services. EBS has been able to help Special Services in the past with their speech therapy needs and will be able to provide qualified candidates to administer occupational therapy services as needed.

Original Contract amount of \$100,000 + change order #1 for \$0.00 = no change in the original contract total of \$100,000.

Selection Process

The shortage of qualified Speech and Language Pathologists (SLPs) who are available to work in our high schools has been a serious challenge. We have been contracting with two excellent SLPs this year, with two agencies that are responsive and support their staff well (BMR & EBS). Most local vendors have been solicited within the past year and several were contracted but were not able to provide SLPs.

ESUHSD would prefer to hire its own full-time employees and is constantly attending recruitment fairs in hopes of finding qualified candidates. ESUHSD will continue to search for candidates to fill the vacancies at ESUHSD, but, in the meantime, we are required to contract in order to augment staff to provide necessary services to our students.

RECOMMENDATION

It is recommended that the Board of Trustees approve change order #1 to the Contract Services Agreement with Educational Based Services for the contract term of July 1, 2014, through and including June 30, 2015, and to execute change orders in accordance with Board Policy 3312.1.

7. Equal Opportunity Schools (EOS) (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Juan Cruz Bettina Lopez Donna Bertrand	July 1, 2013 – June 30, 2014 (no change)	\$3,003.28 (increased amount) Title I	Andrew Hill Bettina Lopez, Principal Juan Cruz, Associate Superintendent

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees ratify the increased amount of purchase order #403576 with Equal Opportunity Schools (EOS), for services rendered during the contract term of July 1, 2013, through June 30, 2014.

Equal Opportunity Schools (EOS), in collaboration with Google and Harvard Ed Labs, worked with Andrew Hill High School to increase participation in International Baccalaureate courses among low income students and students of color.

Original total Contract amount of \$23,000 + change order #1 for \$3,003.28 = a new contract total of \$26,003.28.

Selection Process

Not applicable

RECOMMENDATION

It is recommended that the Board of Trustees ratify the increased amount of the purchase order #403576 with Equal Opportunity Schools in the amount of \$3,003.28 for services rendered during the contract term of July 1, 2013, through June 30, 2014.

8. International Association for Human Values

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Chris D. Funk Juan Cruz Donna Bertrand	August 22, 2014 – June 30, 2015	\$36,000.00 General Fund	Yerba Buena W. C. Overfelt Juan Cruz, Associate Superintendent

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve the Contract Services Agreement with International Association for Human Values (IAHV) to provide their YES curriculum at Yerba Buena and W. C. Overfelt High Schools.

Selection Process

None took place for this service.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Contract Services Agreement with International Association for Human Values in the amount of \$36,000 to provide their YES curriculum at Yerba Buena and W.C. Overfelt High Schools for the contract term of August 22, 2014, through June 30, 2015, and to execute change orders in accordance with Board Policy 3312.1.

9. Intrepid Electronic Systems, Inc. (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Randy Phelps Marcus Battle Donna Bertrand	July 1, 2011 – June 30, 2015 (no change)	\$49,324.60 (increase for 2013-14) General Fund	Information Technology Randy Phelps, Director

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees ratify change order #1 and #2 to purchase order #400872 and #400873 with Intrepid Electronic Systems, Inc. (Intrepid), for services rendered during the contract term of July 1, 2013, through June 30, 2014.

At the August 30, 2011, Board meeting the Board of Trustees awarded a three-year agreement to Intrepid after Administration had conducted a formal Request for Proposals process (RFP-16-10-11) for Fire Alarm Systems Testing, Inspections, and Maintenance Services. At the June 19, 2014, Board meeting the Board of Trustees approved extending their contract for a fourth year while Administration completes the district wide upgrade of its current first alarm system. These change orders are needed to pay for services rendered during the contract term.

Original total Contract amount of \$1,020,000 + change order #1 and #2 for \$49,324.60 (2013-14) + change order #3 for \$400,000 (2014-15) = new contract total of \$1,469,324.60.

Selection Process

Not applicable

RECOMMENDATION

It is recommended that the Board of Trustees ratify change order #1 and #2 to purchase orders #400872 and #400873 with Intrepid, in the amount of \$49,324.60, for fire alarm systems maintenance and on-call services rendered during the contract term of July 1, 2013, through June 30, 2014.

10. Pristine Rehab Care

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Toby Hopstone Juan Cruz Donna Bertrand	August 21, 2014 – June 30, 2015	\$120,000.00 Special Services	Special Services Toby Hopstone, Director

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees approve the Contract Services Agreement with Pristine Rehab Care to provide speech therapy services.

Pristine Rehab Care will provide speech therapy services to ESUHSD special education students in accordance with their IEPs.

Selection Process

The shortage of qualified Speech and Language Pathologists (SLPs) who are available to work in our high schools has been a serious challenge. Most local vendors have been solicited within the past year and many were contracted, but were not able to provide SLPs.

ESUHSD would prefer to hire its own full-time employees and is constantly attending recruitment fairs in hopes of finding qualified candidates. ESUHSD will continue to search for candidates to fill the vacancies at ESUHSD, but, in the meantime, we are required to contract in order to augment staff to provide necessary services to our students.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Contract Services Agreement with Pristine Rehab Care in the amount of \$120,000 to provide speech therapy services for the contract term of August 21, 2014, through June 30, 2015, and to execute change orders in accordance with Board Policy 3312.1.

11. Riverside Publishing

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Randy Phelps Kirsten King Marcus Battle Donna Bertrand	July 1, 2014 – June 30, 2016	\$275,000.00 General Fund	Education Center/ District Wide Randy Phelps, Director

East Side Union High School District (ESUHSD) is requesting that the Board of Trustees ratify the License Agreement for Data and Assessment Management System with Riverside Publishing Company for an additional two years. The new Term will be July 1, 2014, through June 30, 2016.

This is a data warehouse that stores student demographic data, state assessment data, and our benchmark assessments. It is the tool that is used to administer and scan our benchmark assessments, and allows both teachers and administrators to view the results or benchmark assessments correlated to the California State Standards, and reports students' areas of weakness and strength, which allows for teacher intervention. This is a necessary component for Program Improvement.

Selection Process

ESUHSD has been using this software since March 27, 2007. Administration intends to conduct a thorough evaluation of other available software programs that are compatible with the changes that are going on with ESUHSD and the implications of Common Core. Therefore, no solicitation process was conducted at this time. In order to make a change in this data base it will take a large effort collaborating with many different stakeholders. Therefore, Administration would like to continue using this data-base for another two years so that there can be sufficient time allocated in researching other companies and their products to see if there are other competitive programs that can meet ESUHSD's needs.

RECOMMENDATION

It is recommended that the Board of Trustees approve the License Agreement for Data and Assessment Management System with Riverside Publishing Company in the amount not-to-exceed \$275,000 for the contract term of July 1, 2014, through June 30, 2016, and to execute change orders in accordance with Board Policy 3312.1.

12. Safe Trans Transportation, Inc. (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Marcus Battle Julie Kasberger Donna Bertrand	October 1, 2013 – October 31, 2014 (extended by one month)	\$844,048.80 (increased amount) Transportation	Transportation Julie Kasberger, Director

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustee approve change order #1 to purchase order #400999 with Safe Tran Transportation Inc.

Change order #1 is being requested to extend the contract term by one month, to October 31, 2014, to cover the costs for increased services due to program changes in our Special Services Department and to add funding to cover the extended contract term by which time ESUHSD Administration will have conducted a formal Request for Proposal (RFP) process.

ESUHSD Transportation continuously monitors Safe Trans on their performance and has been very satisfied with their performance over the past two years and recommends that their contract be renewed for the third and final year.

Original Contract amount of \$1,600,000 + change order #1 for 844,048.80 = a new contract total of \$2,444,048.80.

Selection Process

Administration conducted a formal Request for Proposal (RFP) (RFP-20-10-11) process in August/September 2011 to provide supplemental Transportation Services ESUHSD Special Education students. The recommendation for award was taken to the Board for award and approval of the one-year contract with two one-year extensions at the September 15, 2011, Board meeting.

RECOMMENDATION

It is recommended that the Board of Trustees approve change order #1 to purchase order #400999 in the amount of \$844,048.80 and extend the contract term through October 31, 2014.

13. San Jose Police Department

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Juan Cruz Donna Bertrand	August 12, 2014 – May 28, 2015	\$55.00 per hour with a 3-hour minimum or \$165 per assignment \$63.25 supervisory rate with a 3-hour minimum or \$189.75 per assignment Total impact varies Funding sources vary	Education Center/ District Wide Juan Cruz, Associate Superintendent

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to ratify the Secondary Employer Indemnity Agreement to employ off-duty San Jose Peace Officers (including San Jose Police Officers who are full-time employees of the City of San Jose and San Jose Police Reserve Officers) for private security services. The new term will be August 12, 2014, through May 28, 2015.

Selection Process

Not applicable

RECOMMENDATION

It is recommended that the Board of Trustees ratify the Secondary Employer Indemnity Agreement to employ off-duty San Jose Peace Officers (including San Jose Police Officers who are full-time employees of the City of San Jose and San Jose Police Reserve Officers) for private security services for the contract term of August 12, 2014, through May 28, 2015, and to execute change orders in accordance with Board Policy 3312.1.

14. Santa Clara County Office of Education

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Juan Cruz Donna Bertrand	July 1, 2014 – June 30, 2015	\$279,280 (estimated annual expenditure) General Fund	Education Center/ Student Services Juan Cruz, Associate Superintendent

East Side Union High School District (ESUHSD) is requesting authorization from the Board of Trustees to ratify the Agreement with the Santa Clara County Office of Education for the provision of community school services.

Due to the Santa Clara County Office of Education’s lack of sufficient resources, ESUHSD must contribute an allotment of \$3,491 per student for the 2014-2015 school year. ESUHSD has been provided 80 spaces for students.

Selection Process

There was no competitive solicitation done for this service.

The Santa Clara County Office of Education operates community schools which provide services for students of school districts throughout Santa Clara County.

RECOMMENDATION

It is recommended that the Board of Trustees ratify the Contract Services Agreement with the Santa Clara County Office of Education for the contract term of July 1, 2014, through June 30, 2015, for the provision of Community School Services for East Side Union High School District, in the amount of \$279,280 and to execute change orders in accordance with Board Policy 3312.1.

15. Shane Safir (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Chris D. Funk Donna Bertrand	July 1, 2013 – June 30, 2014	\$10,000 (increase amount)	Education Center Chris D. Funk, Superintendent

East Side Union High School District (ESUHSD) is requesting the Board of Trustees to ratify change order #2 and approve change order #3 to the purchase order #400021 with Shane Safir.

Original Contract amount of \$30,000 + change order #1 for \$30,000 + change order #2 for \$3,000 + change order #3 for \$7,000 = a new contract total of \$70,000.

Selection Process

No selection process took place for this service.

RECOMMENDATION

It is recommended that the Board of Trustees ratify change order #2 in the amount of \$3,000 and approve change order #3 in the amount of \$7,000 for consultations services rendered during the contract term of July 1, 2013, through June 30, 2014.

16. Spectrum Center (Year-End Reconciliation)

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Juan Cruz Toby Hopstone Donna Bertrand	July 1, 2013 – June 30, 2014 (no change)	\$636,825.21 (increased amount) Special Education-Tuition	Special Education Services Toby Hopstone, Director of Special Services

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees ratify change order #2 to purchase order #400396 with Spectrum Center, Inc., for Non-Public School (NPS) services rendered during the contract term of July 1, 2013, through June 30, 2014.

Original Contract amount of \$600,000 + change order #1 for \$36,825.21 = a new contract total of \$636,825.21.

Selection Process

Not Applicable

RECOMMENDATION

It is recommended that the Board of Trustees ratify change order #1 to purchase order #400900 for NPS services rendered during the contract term of July 1, 2013, through June 30, 2014.

17. State of California, California Department of Education

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Deborah Barnes Richard Uribe Juan Cruz Donna Bertrand	July 1, 2014 – June 30 2015	\$701,727 – CSPP-4527 California State Preschool Program (CSPP) \$626,790 – 4276 General Child Care and Development Program (CCTR) (REVENUE)	Andrew Hill High School Evergreen Valley High School Foothill High School James Lick High School Santa Teresa High School Yerba Buena High School Deborah Barnes, Program Manager

East Side Union High School District (ESUHSD) Administration is requesting the Board of Trustees to ratify the Revenue Contracts with the California Department of Education for the funding of six child care centers within ESUHSD. The first contract is for the California State Preschool Program (Contract #CSPP-4527) and the second is for the General Child Care & Development Program (Contract #CCTR-4276). Both are for the term of July 1, 2014, through June 30, 2015.

The ESUHSD Child Development Program will operate six child care centers in 2014-15 to service infants, toddlers and preschoolers at Andrew Hill, Evergreen Valley, Foothill (Family Learning Center), James Lick, Santa Teresa, and Yerba Buena High Schools

Selection Process

Not Applicable.

RECOMMENDATION

It is recommended that the Board of Trustees ratify the two Contracts with the State of California, Department of Education to receive funding for Child Care Services to be provided by ESUHSD in the amounts of \$701,727 for the California State Preschool Program (Contract #CSPP-4527) and \$626,790 for the General Child Care & Development Programs (Contract #CCTR-4276). The term of each contract shall be July 1, 2014, through June 30, 2015 and to authorize Administration to execute change orders in accordance with Board Policy 3312.1.

18. William Lazo Translations

Reviewed by	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Tim Nguyen Juan Cruz Donna Bertrand	August 21, 2014 – June 30, 2015	\$40,000.00 EIA	Education Center Tim, Nguyen, Coordinator

East Side Union High School District (ESUHSD) Administration is requesting that the Board of Trustees approve a Contract Services Agreement with William Lazo Translations to provide translation and interpretation services (English to Spanish and Spanish to English). Mr. Lazo provides translation and interpretation services for most of ESUHSD’s needs, including Board meetings.

Selection Process

Four vendors were solicited and four proposals were received. All proposals were reviewed first based on qualifications and experience then on pricing. Mr. Lazo’s proposal was the most cost effective and is being recommended for award.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Contract Services Agreement with William Lazo Translations for the procurement of translation and interpretation services (English to Spanish and Spanish to English) for the contract term of August 21, 2014, through June 30, 2015, in the amount of \$40,000 and to execute change orders in accordance with Board Policy 3312.1.



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Agenda Item Details

Meeting	Aug 21, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	15. FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION
Subject	15.01 Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000 - Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting and Purchasing, and Janice Unger, Capital Projects Purchasing Manager
Type	Action, Discussion
Recommended Action	It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 15.01

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting and Purchasing, and Janice Unger, Capital Projects Purchasing Manager

SUBJECT: Discussion and/or Action to Approve the Bond/Capital Projects Contract(s) Over \$50,000

The attachment for the bond/capital projects contract(s) over \$50,000 is being presented for Board review and approval.

Fiscal Impact:
As indicated in the attachment

Funding Source:
As indicated in the attachment

Recommendation:
It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

[Contracts_Over_\\$50K_FINAL_2014.08.pdf \(129 KB\)](#)

[Attachment A.pdf \(155 KB\)](#)

[Attachment B.pdf \(140 KB\)](#)

[Attachment C.pdf \(179 KB\)](#)

[Attachment D.pdf \(169 KB\)](#)

Motion & Voting

It is recommended that the Board of Trustees approve the bond/capital projects contract(s) as presented; and to authorize the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term up to ten percent (10%) of the original Board-approved contract amount, but not to exceed \$175,000.00 in total and change orders to contracts for capital construction related professional services up to ten percent (10%) of the original contract value, but not to exceed \$50,000.00 as per Board Policy 3312.1.

Motion by Member Lan Nguyen, second by Member Frank Biehl.

Final Resolution: Motion Carries

Yea: President J Manuel Herrera, Vice President Van Le, Clerk Magdalena Carrasco, Member Lan Nguyen, Member Frank Biehl

EAST SIDE UNION HIGH SCHOOL DISTRICT
Bond/Capital Projects Contract(s) for Services over \$50,000
Board Meeting of August 21, 2014 - Item 15.01

1. Facilities Management Planning and Operations, Inc. (FMPO) - Ratify

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Linda da Silva Janice Unger André Bell Marcus Battle	April 10, 2009 – October 31, 2012 (extended to May 21, 2013)	\$20,860.00 (not to exceed increased amount) Measure E	Piedmont Hill High School/Facilities Traci Williams, Principal Linda da Silva, Director of Construction, Maintenance & Facilities

East Side Union High School District (ESUHSD) Administration is requesting that the Board ratify Amendment No. 04 and Change Order No. 04 to Purchase Order #905238 to extend the contract time and increase fees on Work Authorization No. 01 for the extended services required for the duration of construction time due to contractor delay on the Piedmont Hills High School New Auxiliary Gymnasium Project (E-045-002). The increase amount for this Amendment No. 4 is for \$20,860.00

On April 09, 2009, the Board of Trustees approved an architectural work authorization agreement for the design of the New Auxiliary Gymnasium Project at Piedmont Hills High School with Facilities Management Planning and Operations, Inc. (FMPO) (Attachment A).

On October 08, 2009, the Board of Trustees approved a change order to Purchase Order #905238 for the increase amount of \$23, 590.15 (Attachment B)

On August 19, 2010, the Board of Trustees approved a change order to Purchase Order #905238 for the increase amount of \$9,625.00 (includes reimbursable) (Attachment C).

On October 21, 2010, the Board of Trustees approved a change order to Purchase Order #905238 for the increase amount of \$19,305.00 (includes reimbursable) (Attachment D).

Original Contract Amount	\$242,900.00
Previous Change Order Amounts	\$52,520.15
Contract Amount Prior to This Change Order	\$295,420.15
Change Order No. 4 (Amendment No.3 & No. 4 increase for time and services extension)	\$20,860.00
Revised Contract Amount	\$316,280.15

RECOMMENDATION

It is recommended that the Board of Trustees ratify Amendment No.04 and Change Orders #4 to Purchase Order #905238 and extend the contract term through May 21, 2013, for the work authorization No. 01 agreement with **Facilities Management Planning and Operations, Inc., (FMPO)** for the architectural services for the New Auxiliary Gymnasium Project at Piedmont Hills High School in the increased amount of \$20,860.00.



EAST SIDE
HIGH SCHOOL DISTRICT
Albion Valley

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Attachment A

Agenda Item Details

Meeting	Apr 09, 2009 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M.
Category	13. Business Services - Operational Items/Board Discussion and/or Action
Subject	13.02 Approve Contracts for Professional Services - Jerry Kurr, Associate Superintendent of Administration and Business Services-ATTACHMENT B
Access	Public
Type	Action

Public Content



EAST SIDE UNION HIGH SCHOOL DISTRICT

TO:	Board of Trustees
FROM:	Bob Nuñez, Superintendent
PREPARED BY:	Jerry Kurr, Associate Superintendent of Administration and Business Services
SUBJECT:	Approve Contracts for Professional Services - ATTACHMENT B
The following Contracts for Professional Services are recommended for Board approval.	

A. Education Center/School Sites

No.	Contractor Name	Reviewed by	Contract Period	Cost/ Funding Source	School/ Dept. Manager	Purpose
1	William Wheat	R. Marquez G. Castro- Stanley A. Garofalo D. Bertrand	September 1, 2008 - June 04, 2009	\$2,000.00 Perkins Vocational Ed	Independence High School Grettel Castro -Stanley	Provide teachers with the tools on how to teach business plan writing to students. Completion of the program will lead to students competing in a business plan competition at the end of the school year using outside industry professionals
2	West Valley Mission CCD/South Bay RHORC	B. Lopez M. Metz D. Moser	November 1, 2008 - June 30, 2009	\$3,000.00 Health Science	Andrew Hill Bettina Lopez	Develop a psychology course matching Mission College Psych 001; Develop a mental health summer paid institution for 30 Andrew Hill seniors; Create a program of study between Mission and Andrew Hill High School; Create a certificate called "Community

						Health Worker for Mental Health"
3	Santa Clara County Department of Drug & Alcohol	J. Klassen D. Moser D. Bertrand	April 10, 2009 – June 30, 2009	(\$11,553.00) (Revenue) Leadership Training Grant	Education Center Dan Moser	Provide leadership training services to parents, teachers, counselors, advisors and students of ESUHSD to strengthen the school communities to address issues including academic achievement, substance abuse and violence
4	Ngo Nguyen	K. King D. Moser D. Bertrand	October 1, 2008 - June 30, 2009	\$2,000.00 Testing & Accountability Report Card	Education Center Dan Moser	Provide Vietnamese Translation Services

B. FACILITIES

1	ERT, Inc.	A. Garofalo D. Bertrand K. Lanford	February 5, 2009 - February 4, 2010	\$4,200.00 Measure G (Oak Grove)	Education Center Alan Garofalo	Provide Project Management and Oversight Services during Abatement and Air Sampling at OGHS Kiln Project
2	Smith-Emery Company	A. Garofalo D. Bertrand K. Lanford	January 21, 2009 - December 31, 2010	\$2,972.00 Measure E (Evergreen Valley) Measure G (Oak Grove)	Education Center Alan Garofalo	Provide Special Testing and Inspection Services for EVHS and OGHS Kiln Room Project
3	Aedis, Inc.	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$1,244,281.25 Measure E (Oak Grove Silver Creek Overfelt Adult Ed)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Construction/Modernization Projects: <ul style="list-style-type: none"> • \$160,031.25 Bldg D Modernization (Art Classroom) OGHS • \$558,232 New Multi-Purpose Classroom Bldg (SCHS) • \$526,018 New Academic & Administration Bldg(OAC)
4	BFGC	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$90,720.00 Measure E (Evergreen Valley)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Complete Upstairs PE Teaching Stations at EVHS
5	Cody Anderson Wasney Architects, Inc.	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$817,407.00 Measure E (Foothill James Lick)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Construction/Modernization Projects: <ul style="list-style-type: none"> • \$150,174 Bldgs B, C & E at FHHS • \$667,233 Two Story

						Classroom Bldg 500 wing at JLHS
6	NTD Architecture	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$158,375.00 Measure E (Santa Teresa)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Multi-Purpose Bldg and Restroom at STHS
7	Sugimura Finney Architects	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$1,819,618.00 Measure E (Yerba Buena Mt. Pleasant Andrew Hill James Lick Santa Teresa Overfelt)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Construction/Modernization Projects: <ul style="list-style-type: none"> • \$478,530 Bldg 700 & \$41,202 Bldg 100 Library at YBHS • \$535,938 New Multi-Purpose Classroom Bldg & \$100,609 Bldgs 200, 600, & 800 at MPHS • \$663,339 Title IX Interior Modernization at AHHS, JLHS, STHS, OVHS, YBHS
8	Verde Design	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$185,095.00 Measure E (Mt. Pleasant Evergreen Valley Oak Grove Silver Creek Overfelt Independence James Lick Piedmont Hills)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Construction/Modernization Projects: <ul style="list-style-type: none"> • \$24,300 for the Title IX Dugouts & Fencing Improvements at the Softball Fields located at EVHS, MPHS, OGHS, and SCHS. • \$90,000 for the Title IX Field Improvements located at OVHS. • \$ 19,755 for the Title IX Scoreboard Projects located at IHS, JLHS, OGHS • \$ 51,040 for the Title IX Softball Field Work located at PHHS
9	WLC Architects	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$210,000.00 Measure E (James Lick)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the Fire Academy and Concession Stand at JLHS
10	Michael Henley & Company	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$183,773.00 Measure E (Foothill Oak Grove Mt. Pleasant)	Education Center Alan Garofalo	To Provide DSA Project Inspection Services for Construction and Modernization Projects: <ul style="list-style-type: none"> • \$24,948 Bldgs B, C & E at FHHS

				Independence James Lick Piedmont Hills Yerba Buena Santa Teresa)		<ul style="list-style-type: none"> • \$25,375.00 Bldg D at OGHS • \$10,000 Portables at MPHS • \$4,390.00 Scoreboards at IHS, JLHS & OGHS • \$10,000 Title IX at PHHS • \$77,560.00 Bldg 700 at YBHS • \$31,500 Multi-Purpose Bldg at STHS
11	BLACH Construction Company	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	Fees limited to percentage of construction cost which have not been bid yet Measure E (Silver Creek Foothill Evergreen Valley Oak Grove Overfelt Adult Center)	Education Center Alan Garofalo	To Provide Construction Management Services, including Pre-construction support, for Construction & Modernization Projects: <ul style="list-style-type: none"> • SCHS New Performing Arts Center • FHHS Bldg B, C & E • EVHS Renovation of Upstairs PE Teaching Stations • OGHS Renovation of Bldg D (Art Classroom) • OAC New Classroom Facilities
12	O'Connor Construction Management, Inc.	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	Fees limited to percentage of construction cost which have not been bid yet Measure E (Piedmont Hills)	Education Center Alan Garofalo	To Provide Construction Management Services, including Pre-construction support, for Construction of New Gym Bldg at PHHS
13	Facilities Management Planning and Operations, Inc. (FMPO)	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$242,900.00 Measure E (Piedmont Hills)	Education Center Alan Garofalo	To Provide Architectural and Engineering Services for the New Small Gym Bldg at PHHS
14	The Seville Group, Inc. (SGI)	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	Fees limited to percentage of construction cost which have not been bid yet	Education Center Alan Garofalo	To Provide Construction Management Services, including Pre-construction support, for Construction & Modernization Projects:

				Measure E (James Lick Silver Creek Evergreen Valley Oak Grove Independence Piedmont Hills)		<ul style="list-style-type: none"> • JLHS New Two-Story 500 Wing • JLHS New Fire Science Academy • SCHS Title IX • SCHS New Marquee • JLHS New Childcare • EVHS Kiln Project • OGHS Kiln Project • IHS Title IX • PHHS Title IX • OGHS Title IX • EVHS Title IX
15	Bruce Flynn & Associates	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$340,955.00 <i>Estimate only</i> Measure E (Mt. Pleasant Silver Creek James Lick Overfelt)	Education Center Alan Garofalo	To Provide DSA Project Inspection Services for Construction/Modernization Projects: <ul style="list-style-type: none"> • \$123,655 Classroom Renovation and Multi-Purpose Bldg MPHS • \$111,300 New Performing Arts Center at SCHS • \$74,000 ChildCare Center at JLHS • \$32,000 Kitchen at OVHS
16	Facilities Management Planning and Operations, Inc. (FMPO)	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	Fees limited to percentage of construction cost which have not been bid yet Measure E (Mt. Pleasant Yerba Buena Overfelt Santa Teresa Andrew Hill James Lick)	Education Center Alan Garofalo	To Provide Construction Management Services, including Pre-construction support, for Construction & Modernization Projects: <ul style="list-style-type: none"> • MPHS Classroom Renovation & Multi-Purpose • YBHS Bldg 700, Kitchen Renovation and Title IX • OVHS Kitchen Renovation, Bldg C (South Wing) and Title IX • STHS Multi-Purpose Bldg and Title IX • AHHS & JLHS Title IX
17	DFH Inspections Inc.	A. Garofalo D. Bertrand J. Rono	April 10, 2009 - October 31, 2012	\$69,560.00 <i>Estimate only</i> Measure E (Evergreen Valley Overfelt)	Education Center Alan Garofalo	To Provide DSA Project Inspection Services for Construction/Modernization Projects: <ul style="list-style-type: none"> • \$13,440 Upstairs PE at EVHS • \$36,120 Bldg C (South

						Wing) at OVHS • \$20,000 Title IX Field Improvements at OVHS
18	Kier & Wright Civil Engineers & Surveyors, Inc.	A. Garofalo D. Bertrand J. Rono	March 16, 2009 - March 31, 2010	\$12,980.00 Measure G (James Lick)	Education Center Alan Garofalo	To Provide Topographic Survey Services for the JLHS Child Development Center
19	Terrasearch, Inc.	A. Garofalo D. Bertrand J. Rono	March 20, 2009 - March 31, 2010	\$3,310.00 Measure G (Yerba Buena Overfelt)	Education Center Alan Garofalo	To Provide Construction Materials Testing/Special Inspection Services during Construction for YBHS and OVHS Nutritional Services Modernization
20	ES Geotechno- logies	A. Garofalo D. Bertrand J. Rono	March 20, 2009 - March 31, 2010	\$2,707.00 Measure G (Yerba Buena Overfelt)	Education Center Alan Garofalo	To Provide Geotech Inspection Services during Construction for YBHS and OVHS Nutritional Services Modernization
21	Cleary Consultants, Inc.	A. Garofalo D. Bertrand J. Rono	March 20, 2009 - March 31, 2010	\$2,000.00 Measure G (Silver Creek)	Education Center Alan Garofalo	To Provide Geotech Engineering Services during Construction for SCHS Marquee
22	Testing Engineers, Inc.	A. Garofalo D. Bertrand J. Rono	March 20, 2009 - March 31, 2010	\$8,470.00 Measure G (Silver Creek)	Education Center Alan Garofalo	To Provide Special Inspection and Material Testing Services during Construction for SCHS Marquee.

FISCAL IMPACT:	As listed above
FUNDING SOURCE:	As listed above
RECOMMENDATION:	Recommend approval and ratification of contract for professional services as listed above.

Executive Content



EAST SIDE
HIGH SCHOOL DISTRICT
Alison Valley

Preparing every student to thrive in a global society.

Attachment B

Agenda Item Details

Meeting Oct 08, 2009 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M.
 Category 13. Business Services - Operational Items/Board Discussion and/or Action
 Subject 13.07 Approve Contracts for Professional Services at or below \$50,000 - Jerry Kurr, Associate Superintendent of Administration and Business Services
 Access Public
 Type Action

Public Content



EAST SIDE UNION HIGH SCHOOL DISTRICT

TO:	Board of Trustees
FROM:	Dan Moser, Acting Superintendent
PREPARED BY:	Jerry Kurr, Associate Superintendent of Administration and Business Services
SUBJECT:	Approve Contracts for Professional Services at or below \$50,000 -
The following Contracts for Professional Services are recommended for Board approval.	

A. Education Center/School Sites

No.	Contractor Name	Reviewed by	Contract Period	Cost/ Funding Source	School/ Dept. Manager	Purpose
1	County of Santa Clara, Probation Department	A. Garofalo D. Bertrand	July 1, 2009 – June 30, 2010	No Cost Operational Agreement. There are other agreements that cover the costs of the truancy officer	Foothill High School, Lynne Murray	Contractor will assign one Deputy Probation Officer (DPO) at Foothill High School that will work with ESUHSD to provide a continuum of prevention, intervention, and supervision services for ESUHSD youth
2	Loving Hands Home Care Services	C. Hersom D. Bertrand	July 1, 2009 – June 30, 2010	\$23,000.00 Special Day Class	Special Services Carole Hersom	Contractor will be utilized to provide substitute services for 1:1 IEP Paraeducators in the event of their absence
3	Environmental Remediation Technologies (ERT)	J. Lawrence J. Kurr D. Bertrand	October 8, 2009 - December 31, 2009	\$9,500.00 Restricted Maintenance	Education Center Maintenance John Lawrence	Contractor will provide re-inspection services and mandatory written report updates for compliance with 6-month periodic surveillance renewals as

						required under Asbestos Hazard Emergency Response Act (AHERA) for all ESUHSD schools:
4	County of Santa Clara, Santa Clara Valley Health & Hospital System, Dept. of Alcohol & Drug Services	A. Garofalo D. Bertrand	July 1, 2009 – June 30, 2010	No Cost Agreement for School-Based Services	District Wide Dan Moser	The purpose of this agreement is to specify the roles, responsibilities, and agreements of the participating parties in order to promote an effective, collaborative partnership in the provision of services to children and families within ESUHSD

B. FACILITIES

1	BFGC Architects, Inc.	J. Rono A. Garofalo	April 10, 2009 – October 21, 2012	\$36,900.00 Measure E	Evergreen Valley Alan Garofalo	Change Order #1 to Purchase Order #905244 in the original amount of \$90,720.00. This change order #1 is issued for two reasons: 1) the first change is an increased fee amount of \$31,500.00 due to the increase in scope of adding the locker room modernization project (ASA#1) (this change was Board Approved 6/18/09); 2) the second change in the amount of \$5,400.00 is for the increase in scope by adding a professional services contract to BFGC's master contract to engineer the fire sprinkler system (ASA#2). (Original contract Board Approved on 4/9/09) New Total of Purchase Order: \$127,620.00
2	Verde Designs	J. Rono A. Garofalo	April 10, 2009 - October 31, 2012	\$4,800.00 Measure E	Piedmont Hills Alan Garofalo	Change Order #1 to Purchase Order #905010 in the original amount of \$51,040.00. This change order #1 is issued to increase Verde's fee by \$4,800 due to the fact that during the design it was found that the existing electrical for the scoreboard did not meet code so the field was shifted requiring relocation of the scoreboard. This effort is additional services which consist of the design of the scoreboard, submittals to DSA and required construction administration (ASA #1). (Original contract Board Approved on 4/9/09) New Total of Purchase Order: \$55,840.00
3	Facilities Management Planning and Operations (FMPO)	J. Rono A. Garofalo	April 10, 2009 – October 21, 2012	\$23,590.15 Measure E	Piedmont Hills Alan Garofalo	Change Order #1 to Purchase Order #905238 in the original amount of \$242,900.00. This change order #1 is issued for two reasons: 1) the first change is an increased fee amount of \$18,410.15 due to a previous over site of not including site improvements in the original

						budget (ASA#1); 2) the second change is an increased fee amount of \$5,180.00 due to a change in the site improvements and path of travel improvement. (Original contract Board Approved on 4/9/09) New Total of Purchase Order: \$266,490.15
4	Richard Gonzalez & Associates Inc.	K. Lanford A. Garofalo	October 9, 2009 – June 30, 2010	Not to Exceed \$15,000.00 Capital Facilities Fund Developer Fees	Education Center/Facilities Alan Garofalo	To process Office of Public School Construction (OPSC) applications resulting in state funding for the District's capital facilities projects

FISCAL IMPACT:	As listed above
FUNDING SOURCE:	As listed above
RECOMMENDATION:	Recommend approval and ratification of contract for professional services as listed above.

Executive Content

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 13.07

PROFESSIONAL CONTRACT SERVICES at or Below \$50,000

Attachment C

A. SCHOOL SITES/EDUCATION CENTER

	Contractor Name	Reviewed By	Contract Period	Cost/Funding	School/Dept. Manager	Purpose
1	ERT, Inc.	J. Lawrence J. Kurr D. Bertrand	August 20, 2010 – June 30, 2011	\$18,500.00 Restricted Maintenance	Education Center District Wide John Lawrence Jerry Kurr	This Contract is for the re-inspection services and mandatory written report updates for compliance with 2 6-month periodic surveillance renewals as required under the Asbestos Hazard Emergency Response Act AHERA. This is required for all schools and the Education Center. Proposals were solicited from three known consultants. ERT, Inc provided a complete response and was selected based on lowest price, experience and past relationship with ESUHSD.
2	ERT, Inc.	J. Lawrence J. Kurr D. Bertrand	August 20, 2010 – June 30, 2011	\$1,850.00 Restricted Maintenance	District Wide John Lawrence Jerry Kurr	This Contract is for the provision of hazardous waste manifest management/oversight services, including monthly evaluation of the hazardous waste manifest manual and files. Proposals were solicited from three known consultants. ERT, Inc provided a complete response and was selected based on lowest price, experience and past relationship with ESUHSD.
3	San Jose State University Research Foundation, MESA Schools Program	C. Giammona D. Moser D. Bertrand	September 1, 2010 – May 30, 2011	\$7,500.00 Cash Contribution Title 1	Education Center District Wide Cathy Giammona	Provide teacher training and materials, student educational materials and academic monitoring. No solicitation process took place for this contract.
4	Smartefools, LLC	C. Vaeth C. Giammona D. Bertrand	September 1, 2010 – August 31, 2011	\$44,500.00 \$19,500.00 Maintenance Agreement; \$25,000 for professional services	Adult Education Cari Vaeth Cathy Giammona	Maintenance & Support Agreement for the Adult Education attendance and tracking system. No solicitation process took place for the professional services as they are the best to provide the integration services from SASI to Infinite Campus because it is their proprietary software.

5	Syserco, Inc	J. Lawrence J. Kurr D. Bertrand	July 1, 2010 – July 30, 2013	\$15,129.00 Restricted Maintenance	Evergreen Valley John Lawrence Jerry Kurr	This Contract is for preventative maintenance of the Alerton Building Automation System installed at Evergreen Valley High School. By signing a three year agreement vendor has agreed to keep the maintenance renewal costs the same for the entire length of the 3-year contract. No solicitation process was conducted for this project as this is the only authorized company who can provide this service on the Alerton system.
6	West Ed	C. Giammona D. Bertrand	August 1, 2010 – July 31, 2011	\$25,000.00 Small Learning Communities	Andrew Hill Bettina Lopez W. C. Overfelt Vito Chiala	Provide school redesign coach for Smaller Learning Communities (total of 20 days – 10 days per site). The coach will offer both school redesign expertise and a "critical friend" perspective as implementation of the SLC project continues. Specific coaching areas will include: Assisting SLC teams with "team building; facilitating and managing project-based learning and cross-curricula instruction; provide professional development for teaching character education; coaching on obtaining student commitment and buy-in; and develop positive ways to address student discipline. Proposals were solicited from three known vendors. WestEd provided a complete response and was selected based on price, locality, experience, and past relationship with the ESUHSD.

B. FACILITIES

	Contractor Name	Reviewed By	Contract Period	Cost/ Funding	School/Dept Manager	Purpose
1	Bruce Flynn & Associates, Inc.	K. Lanford J. Rono D. Bertrand	May 5, 2010 – June 30, 2011	\$14,550.00 Measure E	Education Center Facilities June Rono James Lick Glenn VanderZee Independence Grettel Castro- Stanley Piedmont Hills Traci Williams	Provide DSA Required Project Inspection for scoreboard projects for the three high schools listed. No solicitation process was conducted even though ESUHSD had an established process in place. When requested facilities to follow the process they indicated that the previous administrator had already signed the contract and instructed the vendor to start work.

2	Bruce Flynn & Associates, Inc.	K. Lanford J. Rono D. Bertrand	July 1, 2009 – June 30, 2011	\$3,120.00 Measure E	Education Center Facilities June Rono Santa Teresa John Duran	New Purchase Order will need to be issued as the original Purchase Order has expired.
3	Cleary Consultants, Inc.	K. Lanford J. Rono D. Bertrand	Work already completed	\$2,500.00 Measure E	Education Center Facilities June Rono James Lick Glenn VanderZee	Supplemental Geotechnical Survey work required by California Geological Survey and DSA to update previous Geotech Report for James Lick High School Fire Science Academy.
4	Consolidated Engineering Laboratories	K. Lanford J. Rono D. Bertrand	August 20, 2010 – August 10, 2011	\$20,921.70 Measure E	Education Center Facilities June Rono Oak Grove Martha Brazil	Provide DSA required special inspection and testing services for the Oak Grove high School Building D Modernization project (contingent approval based on the award of the bid under the "Consent" Calendar). Proposals were solicited from three known consultants. Consolidated Engineering Laboratories provided a complete response and was selected based on value per unit and hourly rates. The quantity of special inspection and testing services is subject to change based on project needs.
5	Facilities Management Planning and Operations, Inc. (FMPO) (Architectural Services)	K. Lanford J. Rono D. Bertrand	April 10, 2009 – October 31, 2012	\$9,625.00 (Increased Amount) Measure E	Education Center Facilities June Rono Piedmont Hills Traci Williams	Change Order #2 to Purchase Order #905238 is issued to increase FMPO's contract and purchase order due to DSA imposing additional requirements for the Basketball backboards. Original PO was issued by the Board on April 09, 2009 for \$242,900.00; Change Order #1 was issued by the Board on October 8, 2009 in the amount of \$23,590.13. With this change order the total amount of the PO / Contract is now \$276,115.13. (10% rule does not apply to services) No solicitation process required for this transaction.
6	Facilities Management Planning and Operations, Inc. (FMPO)	K. Lanford J. Rono D. Bertrand	April 10, 2009 – October 31, 2012	\$32,082.00 (Increased Amount) Measure E	Education Center Facilities June Rono Silver Creek Thelma Boac	Change Order #2 to Purchase Order #905232 is issued to increase FMPO's contract and purchase order due to DSA imposing additional requirements for the ADA path of travel design. Original PO was issued by the Board on April 09, 2009 for \$281,203.00; Change Order #1 was issued to add the 10%

	(Architectural Services)					<p>reimbursable expense which was done on an administrative memo in the amount of \$26,120.31. With this change order the total amount of the PO / Contract is now \$319,405.31. (10% rule does not apply to services)</p> <p>No solicitation process required for this transaction.</p>
7	Kier & Wright	K. Lanford J. Rono D. Bertrand	April 10, 2009 – October 31, 2012	\$220.73 Measure E	Education Center Facilities June Rono James Lick Thelma Boac	<p>Reimbursable Expenses not included in the Original Purchase Order #002283 for James Lick High School Fire Science Academy. New Purchase Order is needed as the old Purchase Order and contract has expired.</p> <p>Original PO was issued by the Board on November 19, 2009 for \$6,800.00. New total for the project is \$7,020.73</p> <p>No solicitation process required for this transaction.</p>
8	Portable Facilities Leasing	K. Lanford J. Rono D. Bertrand	One-Time purchase	\$3,500.00 Measure E	Education Center Facilities June Rono Foothill Lynne Murray	<p>Purchase of Relocatable Building Serial #0060.1 AS IS from Portable Facilities Leasing for Foothill High School to replace maintenance shed.</p> <p>The portable was a County owned building in which ESUHSD would like to purchase to be used at Foothill High School.</p>

EAST SIDE UNION HIGH SCHOOL DISTRICT
Board Meeting of October 21, 2010

Item: 13.09

PROFESSIONAL CONTRACT SERVICES at or Below \$50,000

**Amended
Attachment D**

A. SCHOOL SITES/EDUCATION CENTER

	Contractor Name	Reviewed By	Contract Period	Cost/ Funding	School/Dept. Manager	Purpose
1	Corporate Audio Visual	C. Vaeth C. Giammona D. Bertrand	June 02, 2010	\$200.00 Adult Education	Adult Education Cari Vaeth	To provide technical services for Adult Education Graduation Ceremony at Independence High School Luis Valdez Theatre on June 2, 2010.
2	Donna Marcelino	M. Brazil D. Bertrand C. Giammona	July 26, 2010 – September 28, 2010	\$920.50 General Fund	Oak Grover, Martha Brazil	New Oak Grove logo creation.
3	Girl Scouts of America	S. Barajas J. Cruz C. Giammona D. Bertrand	August 31, 2010 – August 31, 2011	\$850.00 MAA	Yerba Buena, Juan Cruz	To provide Got Choices program which is a weekly, year round healthy life-style and prevention program for girls who are involved in the juvenile justice system and/or gang involved. The provider agrees to provide weekly one-hour sessions for up to 20 girls that will focus on self-esteem, gang and crime prevention, and positive and healthy life choices. Beside the life skills curriculum girls will also have an opportunity to participate in various extracurricular field trips, events, trainings, and workshop conferences.
4	Leonid A. Aizner	J. Aiello G. Castro-Stanley C. Giammona D. Bertrand	October 22, 2010 – June 30, 2011	\$15,000 Academy – Electronics	Independence, Grettel Castro-Stanley	Contractor will provide 100 days (6 periods per day) of instructional support in the areas of Mechanical Engineering & Mechatronics, Fabrication & Manufacturing, Robotics, Radio Control, and various other technology fields. Responsibilities will include operation, monitoring, and maintenance of various high-tech machinery, including the Laser Engraver, Benchtop Milling Machine, Vacuum Former, 3D Printer, and other industry-relevant equipment & tools. Projects will be used to broaden the base of students entering the Electronics Academy. Recruiting and retaining a higher number of non-traditional students (such as those with an artistic rather than technology focus).

5	Lifetouch	L. Murray C. Giammona D. Bertrand	August 1, 2010 – June 30, 2011	\$5,000.00 Title I	Foothill, Lynne Murray	To provide Student picture ID cards, yearbook prints, mug books, graduation day pictures, senior portraits, CD ID replacement.
6	Loving Hands Home Care Services	C. Hersom C. Giammona D. Bertrand	July 1, 2010 – August 31, 2011	\$23,000.00 Special Day Class	Education Center/Special Services Carol Hersom	To provide substitute services for 1:1 IEP paraeducators in the event of their absence. The services they provide will be to medically fragile students in ESUHSD. Services may include but are not limited to medical procedures and treatments as they become necessary. No solicitation process took place for this service.
7	Regents of the University of California/ Puente Project	K. King C. Giammona D. Bertrand	July 1, 2010 – June 30, 2011	(\$16,500.00) REVENUE CONTRACT	Andrew Hill, Bettina Lopez Mt. Pleasant, Teresa Marquez W.C. Overfelt, Vito Chiala	ESUHSD and Puente shall work together to provide a program at each for educationally disadvantaged students at each of the 3 schools through the use of the Puente High School Program offered by The Regents of the University of California.
8	Regents of the University of California	D. Moser D. Bertrand	July 1, 2010 – June 30, 2011	\$25,000.00 Small Learning Community	Andrew Hill, Bettina Lopez W. C. Overfelt, Vito Chiala	External Evaluation of Smaller Learning Communities. No solicitation process took place for this service at this time. This vendor has been providing these services and changing vendors at this point could affect the progress made under the SLC grant.
9	Santa Clara County Construction Careers Association (S4CA)	C. Vaeth C. Giammona D. Bertrand	July 1, 2010 – June 30, 2011	\$40,500.00 Tech Prep Demonstration Grant	Yerba Buena, Juan Cruz Cari Vaeth Career Services	To conduct summer professional development for feeder middle school consortia teachers; student follow-up study and phone interviews; Construction Technology Academy and PreEngineering Magnet; student postsecondary transitions and guidance workshops; Construction Technology Academy and PreEngineering Magnet; recruit/align industry partners for Saturday Academy for feeder schools: Consortia. Board accepted the Carl D. Perkins IV Tech Prep Demonstration Site Grant for Yerba Buena High School Grant at the May 20, 2010 Board meeting. This vendor was named in the Grant as a partner. Therefore, no solicitation process took place for this service.

10	Shelley Davis, M.A., J.D.	C. Hersom C. Giammona D. Bertrand	July 1, 2010 – June 30, 2011	\$5,500.00 Special Day Class	Education Center/Special Services Carol Hersom	To provide non-public school services for two (2) Special Education students to include one-on-one intervention in social skills and behavioral regulation as decided at both students' Individual Education Program (IEP) meetings by the IEP teams. This provider is the same service provider who has been providing these IEP required services since they started at the feeder elementary school district. Therefore, no solicitation process took place for this service do to the importance of continuity of services by a consistent provider.
11	Stanford University	C. Giammona D. Bertrand	July 1, 2010 – June 30, 2011	No Cost	District Wide Cathy Giammona	Cooperation for Professional Preparation of Teacher Candidates for the 2010-2011 Academic Year.
12	The Active Network	C. Vaeth C. Giammona D. Bertrand	October 22, 2010 – June 30, 2011	\$18,000.00 Adult Education	Adult Education Cari Vaeth	Purchase of the Blue Bear SchoolBooks - Software and on-site training as needed.
12	Willdan Financial Services	K. Poon J. Kurr D. Bertrand	July 1, 2010 – June 30, 2011	\$7,000.00 Measure G & E	Education Center/Business Services Karen Poon Jerry Kurr	To provide arbitrage services for the General Obligation Refunding Bonds (2012 Crossover) and for the GOB 2002 Election, Series F and GOB 2002 Election, Series G, Proposals were solicited from three vendors Willdan provided a complete response and was selected based on their total cost for the project.

B. FACILITIES

	Contractor Name	Reviewed By	Contract Period	Cost/ Funding	School/Dept Manager	Purpose
1	Facilities Management Planning and Operations, Inc. (FMPO)	D. Bertrand J. Rono K. Lanford S. Nguyen	April 10, 2009 – October 31, 2012 (no change)	\$19,305.00 (increase amount) Measure E	Piedmont Hills/Facilities Traci Williams June Rono, Ph.D.	Approve Change Order #3 to Purchase Order #905238 with FMPO in the amount of \$19,305.00 for an increase in their contracted Scope of Work to include adding a fire sprinkler system into the new building. Original Purchase Order was approved for \$242,900.00 + Change Order #1 \$23,590.15 + Change Order #2 \$9,620.00 + Change Order #3 \$19,305.00 = the new Purchase Order total of \$295,415.15

2	HP Inspections Inc.	D. Bertrand J. Rono K. Lanford	October 22, 2010 – June 30, 2013	\$49,492.00 Measure E	Santa Teresa/ Facilities John Duran June Rono, Ph.D.	To provide DSA required special inspection services for Santa Teresa High School New Multi-Purpose Building Increment 2. Project No.: E-070-001. Contract/Purchase Order contingent approval based on the award of the bid under the “Consent” Calendar. Proposals were solicited from seven vendors and four responded. HP Inspections provided a complete response and was selected based on value per unit and minimums.
3	HP Inspections Inc.	D. Bertrand J. Rono K. Lanford	October 22, 2010 – June 30, 2013	\$13,710.00 Measure E	Santa Teresa/ Facilities John Duran June Rono, Ph.D.	To provide DSA required special inspection services for Santa Teresa High School Title IX interior Modernization. Project No.: E-070-002. Contract/Purchase Order contingent approval based on the award of the bid under the “Consent” Calendar. Proposals were solicited from seven vendors and four responded. HP Inspections provided a complete response and was selected based on value per unit and minimums.
4	Moving Solutions	D. Bertrand J. Rono K. Lanford	October 22, 2010 – June 30, 2013	\$2,840.00 Measure E	Santa Teresa/Facilities John Duran June Rono, Ph.D.	To provide packing and relocation services for furniture, equipment, and miscellaneous materials for Santa Teresa High School Title IX interior Modernization. Project No.: E-070-002. Contract/Purchase Order contingent approval based on the award of the bid under the “Consent” Calendar. Proposals were solicited from six vendors and three responded. HP Inspections provided a complete response and was selected based on value per unit and minimums.
5	Seville Group Inc.	D. Bertrand J. Rono K. Lanford	Not Applicable	\$9,417.60 Measure E	Piedmont Hills / Facilities Traci Williams June Rono, Ph.D.	Approve this one time final adjustment to purchase order #905111 for the final reconciliation of their contract/purchase order to provide construction management services for Title IX compliance projects (exterior moderations). Contract is based on a % of the actual construction cost of the project which was established by the Board in the Change Charge Order #1 approved at the April 15, 2010 Board Meeting.



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Agenda Item Details

Meeting Aug 21, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133

Category 18. BUSINESS SERVICES - CONSENT/ACTION CALENDAR

Subject 18.01 Ratification of Contract(s) for Professional Services At or Below \$25,000

Type Action

Recommended Action It is recommended that the Board of Trustees

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 18.01

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, André Bell, Assistant Director of Capital Accounting and Purchasing, and Donna Bertrand, C.P.M., Contracts Administration Coordinator

SUBJECT: Ratification of Contract(s) for Professional Services At or Below \$25,000

The attached lists the General Purchasing Contracts for Professional Services at or below \$25,000 being recommended for Board ratification.

Fiscal Impact:

As presented in the attachment

Funding Source:

As presented in the attachment

Recommendation:

It is recommended that the Board of Trustees

[Prof Serv Contract under \\$25K -Ratified-Final.pdf \(89 KB\)](#)

Motion & Voting

It is recommended that the Board of Trustees

Motion by Member Lan Nguyen, second by Vice President Van Le.

Final Resolution: Motion Carries

Yea: President J Manuel Herrera, Vice President Van Le, Clerk Magdalena Carrasco, Member Lan Nguyen, Member Frank Biehl

August 21, 2014 Board Meeting

Professional Services Contracts under \$25,000 for Ratification

Consultant	Contract Period	Contract Amount	Contract Number	Location of Services	Description of Services	Date Contract Assigned
Academy X	July 2, 2014	\$695.00	403596	James Lick High School	To provide on-site Filemaker Pro training for site staff at James Lick High School.	June 30, 2014
Alfredo Castaneda	August 26, 2014 - October 28, 2014	\$4,000.00	500403	Calero High School	To provide a 9-week Early College Outreach Parent training program for the parents of Calero High School. The program will be taught in both English and Spanish.	July 30, 2014
AVID	June 2, 2014 - June 3, 2014	\$1,405.00	403531	Education Center	Year-end reconciliation. Change order to increase Purchase Order #403531 by \$1,405 to cover an outstanding invoice for services rendered: AVID PATH Critical Reading training to ESUHSD staff. Original amount \$8,085 + change order \$1,405 = new PO amount \$9,490.	June 30, 2014
Department of the NAVY, Navy Junior Reserve Officers Corps (NJROTC)	May 15, 2014 - no end date	No amount included in contract. Navy will reimburse for approved costs. REVENUE	N/A	Silver Creek High School	Agreement for the establishment of Navy Junior Reserve Offices Training Corps Unit at Silver Creek High School.	August 4, 2014
Devlabs, LLC	July 1, 2014 - June 30, 2015	\$24,820.00	500404	Andrew Hill High School	To provide Teaching Excellence Network (TEN) License for 68 users.	July 30, 2014

August 21, 2014 Board Meeting

Professional Services Contracts under \$25,000 for Reimbursement

Consultant	Contract Period	Contract Amount	Contract Number	Location of Services	Description of Services	Date Contract Assigned
Dora J. Dome Law Offices	April 9, 2014	\$760.00	403609	Mt. Pleasant High School	To provide staff discipline training.	June 30, 2014
Event Architects Inc.	May 30, 2014	\$3,010.00	403215	Andrew Hill High School	Provide sound system and services to operate for graduation ceremony	May 13, 2014
Ideal Computer Services Inc.	July 1, 2014 - June 30, 2015	\$8,962.78	500080	Educational Center	Contract renewal for the E3000 - N4000 data storage system and software support for the N4000.	July 14, 2014
Krystal Lee Chase	May 30, 2014	\$150.00	403511	Andrew Hill High School	EMT services for duration of graduation ceremony	June 16, 2014
Laurie Boswell	June 1, 2014 - June 30, 2014	\$2,000	403602	W.C. Overfelt High School	To provide lifeguard classes and certification for lifeguards and swim instructors.	June 30, 2014
LearningTech.org	January 10, 2014 - January 9, 2015	\$5000 (increase)	500001	Education Center/ Information Technology	Increase the Board approved contract to include \$5,000 for additional consultation services to meet with Administration to discuss how ESUHSD can maximize E-Rate reimbursable strategies. Original amount \$15,000 + change order \$5,000 = new PO amount \$15,000.	July 2, 2014
Maria Hernandez	August 16, 2014 - August 31, 2014	\$3,000	500698	Education Center	To provide facilitation services for the Board of Trustees' retreat on August 16, 2014.	August 13, 2014
Mark M. Okuda	August 12, 2014 - May 25, 2015	\$2,500	500402	Calero High School	To provide consulting services to the science department for the development of a new Forensic Science course.	July 30, 2014

August 21, 2014 Board Meeting

Professional Services Contracts under \$25,000 for Ratification

Consultant	Contract Period	Contract Amount	Contract Number	Location of Services	Description of Services	Date Contract Assigned
New Hope For Youth	August 12, 2014 - May 29, 2015	\$12,000	500131	Oak Grove High School	Gang intervention services	July 17, 2014
Notre Dame De Namur University	July 1, 2014 - June 30, 2017	\$120 per semester and per candidate REVENUE	N/A	District Wide	To supervise candidates from the University's California Teaching Credential Programs for student teachers and interns enrolled in their Credential Programs. For all Participating Schools, District will place Peachjar button (logo/link) on each school's website home page and load parent/guardian email list into the System. District will place information on the district website to inform outside organizations of the Peachjar service and use its best effort to provide Peachjar with a contact list of outside organizations who have distributed flyers through District schools prior to implementing this service. Peachjar will contact these outside organizations by email to provide information about how the service works and guide them toward resources to facilitate their successful start-up and use of this service.	July 29, 2014
Peachjar, Inc.	August 21, 2014	No cost if agree to terms by 8/31/14	N/A	District Wide		August 21, 2014

August 21, 2014 Board Meeting

Professional Services Contracts under \$25,000 for Reimbursement

Consultant	Contract Period	Contract Amount	Contract Number	Location of Services	Description of Services	Date Contract Assigned
Santa Clara County Office of Education (SCCOE)	July 1, 2014 - June 30, 2015	\$1 per year REVENUE	N/A	Santa Teresa High School	Land lease to provide space to SCCOE to place their relocatable facilities at Santa Teresa High School, portables #'s 808 & 809. SCCOE have been providing services at STHS for many years.	August 4, 2014
Scholastic Inc.	December 11, 2013 - March 31, 2014	\$493.73 (increase)	401989	Yerba Buena High School	Year-end reconciliation. Change Order to purchase order #401989 is to pay for the shipping charges and taxes for the teacher materials for the training provided to ESUHSD staff. Original amount \$4,146.00 + change order \$493.73 = new PO amount \$4,639.73.	July 22, 2014
Security Code	May 22, 2013	\$200	403617	Andrew Hill High School	Security guard service for graduation on May 22, 2014.	April 1, 2014
Snider and Associates	July 8, 2014	\$2,500.00	403570	Education Center/ Business Services	Facilitation and consultation services for the Business Services' retreat on July 8, 2014.	June 24, 2014
Tsuboi Design (Gail Tsuboi)	July 8, 2014	\$1,300.00	500029	Educational Center	Graphic recording and transcription services for the Business Services retreat on July 8, 2014.	July 10, 2014

August 21, 2014 Board Meeting

Professional Services Contracts under \$25,000 for Ratification

Consultant	Contract Period	Contract Amount	Contract Number	Location of Services	Description of Services	Date Contract Assigned
United Site Services of California, Inc.	July 1, 2013 - May 30, 2014	\$133.78 (increase)	401477	Piedmont Hills High School	Year-end reconciliation. Change order to increase PO #401477 by \$133.78 to cover outstanding invoices for services rendered: rental of portable toilets for various events. Original amount \$8,000.00 + change order \$133.78 = new PO amount \$8,133.78.	June 30, 2014
University of California, Santa Cruz	8/1/14 - 6/30/15	No cost	N/A	District Wide	Student Teacher Agreement.	August 4, 2014
Western Interpreting Network	June 2, 2014 - June 4, 2014	\$3,710.00	403569	Santa Teresa High School	ASL interpreting services for an ESUHSD employee provided during the CCSS Math training at Mt. Pleasant HS on June 2-4, 2014.	June 24, 2014
Western Interpreting Network	May 30, 2014	\$230 (increase)	401696	Santa Teresa High School	Year-end reconciliation. Change order to increase PO #461883 by \$230 to cover the costs of deaf interpreting services provided to an ESUHSD employee during staff meetings. Original amount \$3,000 + change order \$230 = new PO amount \$3,230.	June 30, 2014



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Agenda Item Details

Meeting	Aug 21, 2014 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133
Category	20. FACILITIES - CONSENT/ACTION CALENDAR
Subject	20.01 Ratification of Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000
Type	Action
Recommended Action	It is recommended that the Board of Trustees ratify the bond/capital projects contract(s) for professional services at or below \$50,000 as recommended in the attachment and Authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

EAST SIDE UNION HIGH SCHOOL DISTRICT

Item: 20.01

TO: Board of Trustees

FROM: Chris D. Funk, Superintendent

PREPARED BY: Marcus Battle, Associate Superintendent of Business Services, Linda da Silva, Director of Construction, Maintenance and Facilities, André Bell, Assistant Director of Capital Accounting and Purchasing, and Janice Unger, Capital Projects Purchasing Manager

SUBJECT: Ratification of Bond/Capital Projects Contract(s) for Professional Services At or Below \$50,000

The attached lists the Bond/Capital Projects Contracts for Professional Services at or below \$50,000 being recommended for Board ratification.

Fiscal Impact:
As indicated in the attachment

Funding Source:
As indicated in the attachment

Recommendation:
It is recommended that the Board of Trustees ratify the Bond/Capital Projects Contract(s) for Professional Services at or below \$50,000 as recommended in the attachment and Authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

[Prof Serv Contract under \\$50K -Ratified-Final.pdf \(103 KB\)](#)

Motion & Voting

It is recommended that the Board of Trustees ratify the bond/capital projects contract(s) for professional services at or below \$50,000 as recommended in the attachment and Authorization is being requested for the Superintendent and/or designee to execute amendments to the Agreement that may be needed during the term, provided such amendments do not: (i) extend the term of the contract; (ii) increase the price of goods or services provided under the contract by the greater of ten percent (10%) of the contract amount (based on the original contract amount exclusive of any approved amendments in the aggregate); or (iii) alter the quality or quantity of services or goods provided under the Board-approved contract per Board Policy 3312.1.

Motion by Member Lan Nguyen, second by Vice President Van Le.

Final Resolution: Motion Carries

Yea: President J Manuel Herrera, Vice President Van Le, Clerk Magdalena Carrasco, Member Lan Nguyen, Member Frank Biehl

**East Side Union High School District
Construction Related Professional Services Contracts under \$50,000 for Ratification
Board Meeting of August 21, 2014 - Item 20.01**

Project Name	Project Description	Contract Number	Contract Period	Consultant	Contract Amount	Date Purchase Order Assigned
IH - DCP Occupancy	Moving services	403381	05/30/14 - 06/30/14	Mont-Rose Moving Systems	\$12,794.20	5/30/2014
YB LVLA Occupancy Upgrade	Moving services	403383	05/30/14 - 06/30/14	Mont-Rose Moving Systems	\$12,129.50	5/30/2014
IH -ACE Occupancy Upgrade	Moving services	403385	05/30/14 - 06/30/14	Mont-Rose Moving Systems	\$12,794.20	5/30/2014
MP Bldg. 1201-1223	Moving cartons, tape, etc.	403382	05/30/14 - 06/30/14	Mont-Rose Moving Systems	\$1,068.51	5/30/2014
MP Bldg. 1201-1223	Moving services	403512	06/16/14 - project complete	Mont-Rose Moving Systems	\$13,376.00	6/16/2014
MP Bldg. 1201-1223	Topographic services	403514	06/17/14 to project complete	BRIO Engineering	\$8,100.00	6/17/2014
IT Department	Annual Support Voice, Network & Mobility service	403523	01/01/14 - 06/30/14	NetXPerts, Inc.	\$10,500.00	6/17/2014
IH,ACE,DCP,YB LVLA Occupancy Upgrades	CM Services	403535	06/18/14 - projects completion	Strawn Construction, Inc.	\$35,000.00	6/18/2014
IH - ACE & DCP Occupancy Upgrades	Cleaning Services	403545	06/19/14 - project completion	IMPEC Group	\$14,820.00	6/19/2014
MP Bldg. 1201-1223	In-plant welding inspection for shade structure	500004	07/09/14 - project completion	Kleinfelder	\$6,598.00	7/9/2014
IT Department	Annual Support Voice, Network & Mobility service (Yr. 14/15)	500012	07/01/14 - 06/30/15	NetXPerts, Inc.	\$26,000.00	7/9/2014
IT Department	On-site Prime Discovery & Replace Nexus	500022	07/09/14 - project completion	NetXPerts, Inc.	\$5,050.00	7/9/2014
EC New Office Addition	Moving cabinets in Purchasing office to accommodate new office space	500113	7/16/2014	Mont-Rose Moving Systems	\$300.00	7/16/2014
JLHS Bldg. 200/300 Integrated Classrooms	Cleaning Services after construction	500263	07/23/14 - project completion	S.J. General Building Maintenance	\$3,000.00	7/23/2014