

**Agenda Item Details**

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Meeting Jun 28, 2011 - ESUHSD REGULAR BOARD MEETING - 4:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133

Category 14. ATTACHMENT A - CONSENT CALENDAR

Subject 14.16 Approve Minutes of May 31, 2011, Special Board Meeting

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approve the May 31, 2011, Special Board Meeting minutes as presented.

**Public Content**

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**EAST SIDE UNION HIGH SCHOOL DISTRICT****Item: 14.16**

**TO:** Board of Trustees

**FROM:** Dan Moser, Superintendent

**SUBJECT:** Approve Minutes of May 31, 2011, Special Board Meeting

Attached are the minutes of the May 31, 2011, Special Board Meeting for review and approval by the Board of Trustees.

**FISCAL IMPACT:**



None

**FUNDING SOURCE:**

None

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the May 31, 2011, Special Board Meeting minutes as presented.

**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**APPROVED June 28, 2011**  
  


**Administrative Content**

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**Executive Content**

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**EAST SIDE UNION HIGH SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE  
BOARD OF TRUSTEES  
Meeting Held at Education Center  
May 31, 2011  
5:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

**1.01 Roll Call**

*The Special Meeting of the Board of Trustees was called to order at 5:03 p.m. by President Nguyen. Vice President Biehl, Member Martinez-Roach and Member Herrera were present. Clerk Le was absent.*

**1.02 Announcement and Public Comment regarding Items to be discussed in Closed Session (Government Code 54957.7)**

*President Nguyen extended a welcome to everyone, explained the format of the meeting, noted that all Board Meetings are recorded and offered the public to comment on item(s) to be discussed in Closed Session.*

*There were no public speakers regarding Closed Session items.*

**1.03 Recess to Closed Session (Open Session will resume at the end of Closed Session in the Superintendent's Conference Room at approximately 6:00 p.m.) See item 2 on agenda (Closed Session).**

*The Board of Trustees recessed to Closed Session in the Superintendent's Conference Room.*

**2. CLOSED SESSION**

**2.01 Public Employment/Public Employee Appointment (Government Code Section 54957)**

- **Associate Superintendent of Business Services**
- **Temporary Director of Facilities**

**2.02 Public Employee Discipline/Dismissal/Release (Government Code Section 54957)**

**2.03 Conference with Labor Negotiators (Government Code Section 54957.6)**

Agency Designated Representatives:

*Dan Moser, Superintendent*

*Cathy Giammona, Associate Superintendent of Human Resources and Instruction*

*Hardy Childers, Interim Associate Superintendent of Business Services*

*Vida Branner, Director of Compensation and Classified Employee Relations*

Employee Organizations:

*American Federation of Teachers (AFT)*

*California School Employees Association (CSEA)*

*East Side Teachers Association (ESTA)*

**2.04 Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the  
Government Code**

- **One (1) Potential Case**

**2.05 Conference with Legal Counsel – Anticipated Litigation  
Pursuant to Government Code Section 54956.9(c)**

- **Three (3) Potential Cases**

**OPEN SESSION AT APPROXIMATELY 6:00 P.M. – EDUCATION CENTER BOARD ROOM**

**3. PLEDGE OF ALLEGIANCE**

**4. WELCOME AND EXPLANATION TO AUDIENCE**

**Information explaining Board meeting procedures and how citizens can address the Board will be read. Written information is located near the entrance to the Board Room.**

*President Nguyen extended a welcome to everyone, explained the format of the meeting and noted that all Board Meetings are recorded.*

**5. CONSIDERATION OF PROPOSED AMENDMENTS TO AGENDA**

**For consideration by the Board of Trustees.**

*Request by Superintendent Moser to hear item 9.01 before item 7.01.*

*Request by Member Martinez-Roach to hear item 11.04 after item 7.02.*

*Motion by Member Martinez-Roach, second by Vice President Biehl, to hear item 9.01 before item 7.01 and item 11.04 after item 7.02.*

*Vote: 5/0*

6. **PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES**

Persons wishing to address the Board must fill out a gold request form, which is located at the entrance of the Board Room.

Speakers:

- *Ralph Giannini – Counselors*
- *Ricardo Reyes – RFP*

7. **BOARD OF TRUSTEES/SUPERINTENDENT - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

7.01 **Discussion and/or Action regarding Campus Police Officers, Student Advisors and Campus Monitors - Patricia Martinez-Roach, Board Member**

Speakers:

- *Ralph Giannini*
- *Adriana Rangel*

*Administration was asked to provide the following information at the June 16 Board meeting:*

- *Cost of campus monitors, students advisors and campus police officers*
- *Differences in responsibilities between the three groups*
- *Projected impact of reductions*

*Item to be placed on June 16 agenda for further discussion.*

7.02 **Excuse Absence of Board Clerk Van Le from the May 31, 2011, Special Board Meeting (Education Code Section 35120) - Lan Nguyen, Board President**

*Motion by Member Herrera, second by Vice President Biehl, to excuse the absence of Board Clerk Le from the May 31, 2011, Special Board Meeting (Education Code Section 35120).*

*Vote: 4/0; Clerk Le absent*

8. **INSTRUCTIONAL SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

8.01 **Approve CAHSEE Local Waivers for Special Education Students - Cathy Giammona, Human Resources and Instruction, and Kirsten King, Director of Instructional Services**

*Motion by President Nguyen, second by Vice President Biehl, to approve the CAHSEE local waivers for special education students.*

*Vote: 4/0; Clerk Le absent*

9. **BUSINESS SERVICES/STUDENT SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**9.01 Presentation/Accept Cash and Fund Balance Projection (Third Interim Financial Report) – Hardy Childers, Interim Associate Superintendent of Business Services**

*Presentation item only; no action taken.*

**9.02 Approve Contracts for Professional Services over \$50,000 - Hardy Childers, Interim Associate Superintendent of Business Services**

*Motion by Member Herrera, second by Vice President Biehl, to approve the contracts for professional services of \$50,000 (attached).*

*Vote: 4/0; Clerk Le absent*

**9.03 First Reading of Administrative Regulation and Board Policy #3350 Travel Expenses - Hardy Childers, Interim Associate Superintendent of Business Services, and Dan Moser, Superintendent**

*First reading of Administrative Regulation and Board Policy #3350 Travel Expenses; no action taken.*

10. **FACILITIES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION**

**10.01 Approve Form Professional Services Agreements for Measure E and Measure G - Hardy Childers, Interim Associate Superintendent of Business Services, and June Francis Rono, Ph.D., Director of Facilities and Planning**

*Motion by Vice President Biehl, second by Member Herrera, to approve the form for Inspector of Record (IOR) Services Agreement for Measure G and Measure E. The form for Architectural Services Agreement for Measure G and Measure E will be placed on the June 16, 2011, Board Meeting agenda for discussion/consideration by the Board of Trustees.*

*Vote: 4/0, Clerk Le absent*

11. **ATTACHMENT A – CONSENT CALENDAR ITEMS**

*Item 11.04, was pulled from the consent calendar for discussion. Motion by Member Martinez-Roach, second by Vice President Biehl, to approve the remainder of the consent calendar.*

*Vote: 4/0, Clerk Le absent*

**11.01 Ratify/Approve Classified Personnel Actions Presented May 31, 2011**

**11.02 Ratify/Approve Certificated Personnel Actions Presented May 31, 2011**

**11.03 Ratify/Approve Student Aide Personnel Actions Presented May 31, 2011**

- 11.05 Approve Contracts for Professional Services at or Below \$50,000
- 11.06 Approve Change Orders to Purchase Orders Presented May 31, 2011
- 11.07 Approve Amended Change Order #1 for W.C. Overfelt and Yerba Buena High Schools, Kitchen Renovation Projects (Calstate Construction, Inc.)
- 11.08 Approve Minutes of March 24, 2011, Regular Board Meeting
- 11.09 Approve Minutes of April 7, 2011, Special Board Meeting
- 11.10 Approve Minutes of May 10, 2011, Regular Board Meeting

**Item pulled for discussion from the Consent Calendar for discussion, consideration and/or Action by the Board of Trustees.**

**11.04 Approve Award of Bids**

*Speakers:*

- *Mark Finney*
- *Richard Bauman*

*Motion by Vice President Biehl, second by Member Herrera, to approve the award of bids.*

*Vote: 3/1; Member Martinez-Roach voted No; Clerk Le absent*

*Member Martinez-Roach voted no because she feels the process is not as clean as it should be. She feels there is room for improvement and the District should have done a better job of being more equitable.*

**12. WRITTEN REPORTS/RECOMMENDATIONS**

**12.01 Citizens' Bond Oversight Committee 2010 Annual Report**

*Report received.*

**13. REPORT CLOSED SESSION ACTION(S)**

**Attorney will report on Closed Session action item(s).**


*Nothing reported out of Closed Session.*

14. ADJOURNMENT

**President adjourns the meeting.**

*President Nguyen adjourned the meeting at 8:27 p.m.*

*Respectfully submitted,*

  
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Board Clerk

**Agenda Item Details**

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Meeting May 31, 2011 - ESUHSD SPECIAL BOARD MEETING - 5:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133

Category 9. BUSINESS SERVICES - OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION

Subject 9.02 Approve Contracts for Professional Services over \$50,000 - Hardy Childers, Interim Associate Superintendent of Business Services

Access Public

Type Action, Discussion

Recommended Action It is recommended that the Board of Trustees approve the contracts for professional services as recommended on the attachment.

**Public Content**

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**EAST SIDE UNION HIGH SCHOOL DISTRICT****Item: 9.02**

**TO:** Board of Trustees

**FROM:** Dan Moser, Superintendent

**PREPARED BY:** Hardy Childers, Interim Associate Superintendent of Business Services

**SUBJECT:** Approve Contracts for Professional Services over \$50,000

The attached list of Contracts for Professional Services over \$50,000, are being presented for Board review and approval.

**FISCAL IMPACT:**  
As indicated in the attachment

**FUNDING SOURCE:**  
As indicated in the attachment

**RECOMMENDATION:**  
It is recommended that the Board of Trustees approve the contracts for professional services as recommended on the attachment.

[9.02 Contracts Over \\$50K.pdf \(64 KB\)](#)


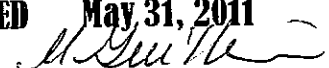
**Administrative Content**

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**Executive Content**

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**EAST SIDE UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
APPROVED May 31, 2011**



**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
**Contracts for Professional Services over \$50,000**  
**Board Meeting of May 31, 2011**

**1. BAGG Engineers (Bay Area Geotechnical Group)**

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
D. Moser D. Bertrand J. Unger	June 1, 2011 - June 30, 2012	\$ 44,285.00 (not to exceed)  Measure E	Mt Pleasant High School Facilities  Teresa Marquez, Principal June Rono, PhD., Director

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to approve contract for special testing and inspection services required for the Mt. Pleasant High New Multipurpose/Classroom Building, Project E-035-003.

**Selection Process**

Seven vendors were sent request for quotes and the results are as follows:

BAGG Engineering	Earth Systems Pacific	HP Inspections	RMA Group, Inc.	Consolidated Engineering Lab	Signet Testing Labs	Matriscope
\$36,904	\$51,228	\$26,205	\$38,717	\$27,509	\$34,468	\$49,778

The majority of the fee estimated by the proposers is inspection time. Therefore the hourly rate is the single most important factor in determining the most cost effective solution for the District. HP Inspections, BAGG Engineers, Matriscope and RMA Group have the lowest hourly rates. RMA only bills in (4) hour increments which would lead to higher costs when small inspections are needed. BAGG Engineers and Matriscope have a (2) hour minimum charge but bill hourly from that point. We do not see this as a factor as all firms charge portal to portal and in most cases a 2 hour charge is going to be generated at a minimum for every call out to the project. HP Inspections has no hourly minimums. While the proposed fee is only an estimate, we find the fee estimate by HP Inspection and RMA Group extremely low for the size of the project.

Based on the above analysis it is recommended the project be awarded to BAGG Engineers and for a not-to-exceed amount that exceeds the proposed estimated total. The reason for the increase in contract amount is to cover any unforeseen situations that could arise due to a multitude of reasons during the construction process.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve a Contract with BAGG Engineers for the contract term June 1, 2011 through and including June 30, 2012 for the provision of special testing and inspections services for the Mt. Pleasant High New Multipurpose/Classroom Building, Project E-035-003 in an amount not-to-exceed \$44,285.00.

**2. BAGG Engineers (Bay Area Geotechnical Group)**

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
D. Moser D. Bertrand J. Unger	June 1, 2011 – December 31, 2012	\$ 56,150.00 (not to exceed)  Measure E	Mt Pleasant High School Facilities  Teresa Marquez, Principal June Rono, PhD., Director

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to approve contract for special testing and inspection services required for the Mt. Pleasant High School Classroom Modernization, Project E-035-002.

**Selection Process**

Seven vendors were sent request for quotes and the results are as follows:

	BAGG Engineers	Earth Systems Pacific	HP Inspections	RMA Group, Inc.	Consolidated Engineering Lab	Signet Testing Labs	Matriscope
Est. Total	\$46,792	\$31,978	\$14,640	\$14,135	\$48,524	\$55,645	\$26,488

The majority of the fee estimated by the proposers is inspection time. Therefore the hourly rate is the single most important factor in determining the most cost effective solution for the District. HP Inspections, BAGG Engineers, Matriscope and RMA Group have the lowest hourly rates. RMA only bills in (4) hour increments which would lead to higher costs when small inspections are needed. BAGG Engineers and Matriscope have a (2) hour minimum charge but bill hourly from that point. We do not see this as a factor as all firms charge portal to portal and in most cases a (2) hour charge is going to be generated at a minimum for every call out to the project. HP Inspections has no hourly minimums. While the proposed fee is only an estimate, we find the fee estimate by HP Inspection and RMA Group extremely low for the size of the project.

Based on the above analysis it is recommended the project be awarded to BAGG Engineers and for a not-to-exceed amount that exceeds the proposed estimated total. The reason for the increase in contract amount is to cover any unforeseen situations that could arise due to a multitude of reasons during the construction process.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve a Contract with BAGG Engineers for the contract term June 1, 2011 through and including December 31, 2012 for the provision of special testing and inspections services for the Mt. Pleasant High School Classroom Modernization Project #E-035-002, in an amount not-to-exceed \$56,150.00.

**3. Bruce Flynn & Associates**

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
D. Moser D. Bertrand K. Lanford J. Rono	April 10, 2009 – October 31, 2013 (extended term)	\$ 34,977.00 (E-035-003) \$297,000.00 (E-035-002) (Increased amount)  Measure E	Mt. Pleasant High School Facilities  Teresa Marquez, Principal June Rono, PhD., Director

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to approve change order #1 and amendment #1 to contract (if necessary) for DSA Project Inspection services for the Mt. Pleasant High School Modernization Projects E-035-002 & E-035-003 in the increased amount of \$331,977.00 and extend the term out to October 31, 2013

This project was awarded to Bruce Flynn & Associates at the April 9, 2009 board meeting in the estimated amount of \$123,655.00. However, after the Board and Mt. Pleasant's Site Counsel had discussions regarding this project, it was decided and agreed to by the Board at the October 8, 2009 Board meeting to modify the scope of this project which increased the scope and budget significantly.

Now that this project has been fully designed, the DSA Inspection Services purchase order needs to be increased to reflect the changes in scope. The Purchase Order will have two line items to track the two project numbers under this project.

Original purchase order (line item amount) \$123,655.00 + change order #1 \$331,977.00 = the new purchase order change for this project is \$455,632.00. The term of the PO is also being requested to be extended to cover the expected term of completion of this project and others on the purchase order/contract shall be changed as follows: from April 10, 2009 – October 31, 2012 to April 10, 2009 – October 31, 2013.

**Selection Process**

The solicitation process took place prior to the original contract award. A Request for Qualification (RFQ) (RFQ-03-08-09) process was conducted by ESUHSD Administration. The recommendation for award was brought to the Board on March 10, 2009 for approval whereby a "Measure E & G Pre-Approved DSA Project Inspection Service/Inspector of Record (IOR) List" was developed. Bruce Flynn & Associates is one of the three District Inspectors.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve change order #1 and amendment #1 to contract (if necessary) for DSA Project Inspection services for the Mt. Pleasant High School Modernization Projects E-035-002 & E-035-003 in the increased amount of \$331,977.00 and extend the term out to October 31, 2013.

**4. Engeo Incorporated**

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
D. Moser D. Bertrand J. Unger	June 1, 2011 – August 31, 2012	\$ 60,703.00 (not to exceed)  Measure E	James Lick High School Facilities  Glenn VanderZee, Principal June Rono, PhD., Director

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to enter into a Contract Services Agreement with ENGEO Incorporated for the provision of special testing and inspections required for the James Lick High School New Two Story Classroom Bldg. 500, Project # E-030-001.

**Selection Process**

Four vendors were sent request for quotes and the results are as follows:

HP Inspections	ENGEO	Martriscope	Testing Engineers, Inc.
\$96,225	\$60,703	\$68,992	\$84,382

Based on the above fees and the anticipated number of inspections and testing estimated for this project, the award is being recommended to ENGEO as being the lowest responsible proposer.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve a Contract with ENGEO Incorporated for the contract term June 1, 2011 through and including August 31, 2012 for the provision of special testing and inspections services for the James Lick High School New Two Story Classroom Bldg. 500 Project # E-030-001 in an amount not-to-exceed.

### 5. Environmental Remediation Technologies (ERT, Inc.)

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
D. Moser D. Bertrand J. Unger	June 1, 2011 – December 31, 2012	\$ 84,300.00 (not to exceed)  Measure E	Mt Pleasant High School Facilities  Teresa Marquez, Principal June Rono, PhD., Director

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to enter into a Contract Services Agreement with Environmental Remediation Technologies (ERT, Inc.) for the provision of Haz-Mat consulting services required for the Mt. Pleasant High School Modernization Bldg. 200, 600, and 800, Project #E-035-002.

#### Selection Process

Due to the need to meet established timelines, there was not sufficient time for Purchasing to do formal solicitation. ERT, Inc. performed the Hazard Survey Report on this site so it makes sense to have them continue to do the required Haz-Mat consulting services on this project.

#### RECOMMENDATION

It is recommended that the Board of Trustees approve a Contract with Environmental Remediation Technologies (ERT, Inc.) for the contract term June 1, 2011 through and including December 31, 2012 for the provision of Haz-Mat consulting services for the Mt. Pleasant High School Modernization Bldg. 200, 600, and 800, Project #E-035-002.

### 6. Santa Clara Valley Health & Hospital System/Mental Health Department

Reviewed by:	Contract Period	Fiscal Impact/ Funding Source	School/Department/ Manager
Jennifer Klassen Dan Moser Donna Bertrand	May 9, 2011 – June 30, 2012	\$348,400.00 (REVENUE)	Education Center  Jennifer Klassen Dan Moser

East Side Union High School District (ESUHSD) Administration is requesting authorization from the Board of Trustees to enter into an agreement with the Santa Clara Valley Health & Hospital System/Mental Health Department to accept the Mental Health Services Act Prevention and Early Intervention grant in the amount of \$348,400.00 for the term of May 9, 2011 through and including June 30, 2012. **This is a Revenue agreement.**

ESUHSD will provide assessment of high risk incoming 9<sup>th</sup> graders and their families (fiscal year 2011); provide a Coordinated School Health (CSH) Program which will offer training for ESUHSD staff; and provide an Independent Study Program (ISP) for the 2012 school year at W.C. Overfelt and Yerba Buena High Schools which will include one social worker for each site.

#### Selection Process

Not Applicable.

#### RECOMMENDATION

It is recommended that the Board of Trustees approve an agreement with the Santa Clara Valley Health & Hospital System/Mental Health Department to accept the Mental Health Services Act Prevention and Early Intervention grant in the amount of \$348,400.00 for the term of May 9, 2011 through and including June 30, 2012.

**Agenda Item Details**

Meeting May 31, 2011 - ESUHSD SPECIAL BOARD MEETING - 5:00 P.M., DISTRICT OFFICE - BOARD ROOM, 830 N. CAPITOL AVENUE, SAN JOSE, CA 95133

Category 11. ATTACHMENT A - CONSENT CALENDAR

Subject 11.05 Approve Contracts for Professional Services at or Below \$50,000

Access Public

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approve the contracts for professional services at or below \$50,000 as listed in the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

**Public Content****EAST SIDE UNION HIGH SCHOOL DISTRICT****Item: 11.05**

**TO:** Board of Trustees

**FROM:** Dan Moser, Superintendent

**PREPARED BY:** Hardy Childers, Interim Associate Superintendent of Business Services

**SUBJECT:** Approve Contracts for Professional Services at or below \$50,000

The attached list of Contracts for Professional Services at or below \$50,000, is being recommended for Board approval and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.


**FISCAL IMPACT:**  
As indicated in the attachment

**FUNDING SOURCE:**  
As indicated in the attachment

**RECOMMENDATION:**  
It is recommended that the Board of Trustees approve the contracts for professional services at or below \$50,000 as listed in the attachment and to delegate authority to the Superintendent or designee to amend said contracts and purchase orders on an as needed basis, including funding.

[11.05 Contracts Under \\$50K.pdf \(66 KB\)](#)

**Administrative Content****Executive Content**

**EAST SIDE UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**APPROVED May 31, 2011**  


# Item: 11.05

## EAST SIDE UNION HIGH SCHOOL DISTRICT PROFESSIONAL CONTRACT SERVICES at or Below \$50,000 Board Meeting of May 31, 2011

### A. SCHOOL SITES/EDUCATION CENTER

	Contractor Name	Reviewed By	Contract Period	Cost/Funding	School/Dept. Manager	Purpose
1	Cambium Learning Group	D. Bertrand R. Ibarra C. Giammona	June 13, 2011 – July 20, 2011	\$10,000.00  Professional Development	Education Center  Robert Ibarra, Coordinator	To provide two 2-day Step Up to Writing trainings for ESUHSD English Support and EL teachers on June 13/14, and July 18/19, 2011. Each training session will accommodate up to 40 teachers.  No solicitation process took place for this service. This is a very specialized training
2	County of Santa Clara, Probation Department	D. Moser D. Bertrand	July 1, 2011 – June 30, 2016	No Cost Operational Agreement. There are other agreements that cover the costs of the truancy officer.	Foothill, Andrew Hill, and Independence High Schools,  Lynne Murray, Bettina Lopez and Grettel Castro-Stanley Principals	Contractor will assign one Deputy Probation Officer (DPO) at each of the High Schools listed. The County will be responsible for their supervision. Typical tasks performed by the DPO's will include: participation in school-site safety planning and meetings with ESUHSD; attend monthly Associate Principal for Discipline meetings; coordinate prevention, intervention, and supervision services for minors and their family; participate in the ESUHSD multi-disciplinary team meetings; assist in the development and implementation of a multi-agency approach to provide supervision and care for high-risk youth; and work with ESUHSD and other community-based organizations to develop a continuum of services to build the capacity to reduce juvenile delinquency through prevention.  The ESUHSD will provide office, phone, mail services and access to basic office equipment at the school sites; provide coeds and ESUHSD's policies and procedures; allow DPOs to participate in weekly conferences, periodic unit meetings, and field and court work as directed by the County. Such participation of occur during regular working hours on a scheduled basis; work with probation to establish local measures that track the efficacy of the School Based Probation Program; an provide agreed upon data to probation for the purpose of tracking the efficacy of the School Based Probation Program.

3	Juan Serrano	T. Nguyen C. Giammona D. Bertrand	April 14, 2011	\$250.00  EIA	Education Center  Tim Nguyen, Coordinator	Request for Ratification.  Provided entertainment for the Latino Student Achievement Awards Ceremony at Yerba Buena High School Gym on April 14, 2011.
4	Kevin Heyman	R. Ibarra C. Giammona D. Bertrand	June 20, 2011	\$300.00  Professional Development Program	Education Center  Robert Ibarra, Coordinator	To provide in-service training for Librarians on the Follett Destiny online public access catalog/circulation system and cross training on the Follett Alliance Plus System (formerly used in our District).
5	National Student Clearinghouse	B. Lopez C. Giammona D. Bertrand	July 1, 2010 – June 30, 2011	\$425.00  Small Learning Communities	Andrew Hill High School  Bettina Lopez, Principal	To provide follow-up study report on 2009 graduates.

## B. FACILITIES

	Contractor Name	Reviewed By	Contract Period	Cost/ Funding	School/Dept. Manager	Purpose
1	Bruce Flynn & Associates	K. Lanford J. Rono D. Moser D. Bertrand	June 1, 2011 – May 31, 2012	\$7,900.00 (not-to-exceed)  Measure G	Santa Teresa High School/Facilities  John Duran, Principal  June Rono, PhD., Director	To provide DSA Project Inspection services for Santa Teresa HVAC ceiling renovations in buildings 300 & 500.  No solicitation process took place for this project. Bruce Flynn & Associates was the original Inspector on the project and now that DSA is requiring this modification to be completed prior to close out, it is Administration's recommendation to continue the services with the original Inspector to maintain consistency on the project.
2	Bruce Flynn & Associates	K. Lanford J. Rono D. Moser D. Bertrand	June 1, 2011 – May 31, 2012	\$9,500.00 (not-to-exceed)  Measure G	Santa Teresa High School/Facilities  John Duran, Principal  June Rono, PhD., Director	To provide Construction Administration services for Santa Teresa HVAC ceiling renovations in buildings 300 & 500.  No solicitation process took place for this project. Salas O'Brien was the Construction Administrator on the project and now that DSA is requiring this modification to be completed prior to close out, it is Administration's recommendation to continue the services with the original Construction Administrator to maintain consistency on the project.

3	Bruce Flynn & Associates	K. Lanford J. Rono D. Moser D. Bertrand	June 1, 2011 – May 31, 2012	\$26,250.00 Measure G	Multiple Sites/ Facilities  June Rono, PhD., Director	To assist the ESUHSD in obtaining all missing reports for approximately 37 old projects including providing DSA Form 6's for submission of close out packages to DSA. Inspector will provide any DSA required inspections required based on the Architects' approved submitted scopes for each of the projects.  No solicitation process took place for this project as Bruce Flynn & Associates had provided the DSA Inspection services on these previously and it would be less expensive to have him complete the projects rather than having a new Inspector come onto the projects.
4	Cleary Consultants, Inc.	D. Moser D. Bertrand J. Unger	November 19, 2010 – November 18, 2013 (no change)	\$7,900.00 Measure G	James Lick High School/ Facilities  Glenn VanderZee, Principal  June Rono, PhD., Director	To issue change order #1 to purchase order #101739. Change Order #1 is issued due to greater than anticipated field observation, testing requirements and engineering services for the new Fire Service Center at James Lick High School, Project #G-030-026.  Original Purchase Order \$12,600.00 + Change Order #1 \$7,900.00 = new Purchase Order Total \$20,500.00
5	Cleary Consultants, Inc.	D. Moser D. Bertrand J. Unger	September 16, 2010 – September 15, 2013 (no change)	\$3,600.00 Measure E	Silver Creek HIGH SCHOOL / Facilities  Thelma Boac, Principal  June Rono, PhD., Director	To issue change order #1 to purchase order #101671. Change Order #1 is issued due to greater than services required for the site grading, subgrade preparation, base rock installation and utility trench backfilling phases of the Title IX Dugout and Fencing Improvement Project at Silver Creek High School, Project #(E-055-002).  Original Purchase Order \$10,200.00 + Change Order #1 \$3,600.00 = new Purchase Order Total \$13,800.00.
6	Earth Systems Pacific	D. Moser D. Bertrand J. Unger	May 27, 2011 – September 30, 2011	\$6,632.00 Measure E	Independence High School / Facilities  Grettel Castro-Stanley, Principal  June Rono, PhD., Director	<b>Request for Ratification</b>  Perform special inspection services for the Title IX Interior Modernization at Independence High School, Project #E-065-002.  SGI Construction Management, the Construction Manager of the Independence High School Title IX Interior Modernization Project #E-065-002 solicited proposals from five vendors and Earth Systems Pacific was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services



7	COR-O-VAN	D. Moser D. Bertrand J. Unger	May 26, 2011 – June 30, 2011	\$900.00 (not to exceed)  Measure E	Silver Creek High School/Facilities  Thelma Boac, Principal  June Rono, PhD., Director	<p>needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.</p> <p><b>Request for Ratification</b></p> <p>Perform moving/relocation services for the Silver Creek High School Multi-Purpose Building, Project #E-055-001.</p> <p>BLACH Construction, the Construction Manager of the Silver Creek High School Multi-Purpose Building Project #E-055-001 solicited proposals from three vendors and COR-O-VAN was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.</p>
8	Environmental Remediation Technologies, Inc. (ERT)	D. Moser D. Bertrand J. Unger	April 1, 2011 – April 28, 2011	\$13,400.00  Measure E	W.C. Overfelt High School/ Facilities  Chiala Vito, Principal  June Rono, PhD., Director	<p>Approve a contract service agreement for work completed by Environmental Remediation Technologies, Inc. (ERT). The vendor performed consultation, project management /oversight hazard inspection services for the W.C. Overfelt High School Building 100/400 and Locker Room – Wing C Modernization Project #E-040-001.</p> <p>No formal solicitation was performed by the Purchasing Department.</p> <p>Dates of Service April, 1, 2011 – April 28, 2011.</p>
9	Environmental Remediation Technologies, Inc. (ERT)	D. Moser D. Bertrand J. Unger	April 25, 2011 – May 5, 2011	\$7,560.00  Measure E	Andrew Hill High School/Facilities  Bettina Lopez, Principal  June Rono, PhD., Director	<p>Approve a contract service agreement for work completed by Environmental Remediation Technologies, Inc. (ERT). The vendor performed consultation, project management /oversight hazard inspection services for the Andrew Hill High School Title IX Interior Modernization Project #E-025-001.</p> <p>No formal solicitation was performed by the Purchasing Department.</p> <p>Dates of Service April 25, 2011 through May 5, 2011.</p>

10	Environmental Remediation Technologies, Inc. (ERT)	D. Moser D. Bertrand J. Unger	June 01, 2011 – September 30, 2011	\$12,650.00 Measure E	James Lick High School/Facilities Glenn VanderZee, Principal June Rono, PhD., Director	Perform consultation, project management/oversight hazard inspection services for the James Lick High School Title IX Interior Modernization Project #E-030-003.  Due to the need to meet established timelines, there was not sufficient time for Purchasing Department to perform the solicitation process. ERT has performed the preliminary survey work on this project; therefore it recommended that ERT continue with performing the remaining services on this project.
11	Environmental Remediation Technologies, Inc. (ERT)	D. Moser D. Bertrand J. Unger	June 01, 2011 – September 30, 2011	\$12,650.00 Measure E	Silver Creek High School/Facilities Thelma Boac, Principal June Rono, PhD., Director	Perform consultation, project management/oversight hazard inspection services for the Silver Creek High School Title IX Interior Modernization Project #E-055-003.  Due to the need to meet established timelines, there was not sufficient time for Purchasing Department to perform the solicitation process. ERT has performed the preliminary survey work on this project; therefore it recommended that ERT continue with performing the remaining services on this project.
12	Environmental Remediation Technologies, Inc. (ERT)	D. Moser D. Bertrand J. Unger	June 01, 2011 – September 30, 2011	\$12,650.00 Measure E	Oak Grove High School / Facilities Martha Brazil, Principal June Rono, PhD., Director	Perform consultation, project management/oversight hazard inspection services for the Oak Grove High School Title IX Interior Modernization Project #E-050-003.  Due to the need to meet established timelines, there was not sufficient time for Purchasing Department to perform the solicitation process. ERT has performed the preliminary survey work on this project; therefore it recommended that ERT continue with performing the remaining services on this project.
13	Environmental Remediation Technologies, Inc. (ERT)	D. Moser D. Bertrand J. Unger	June 01, 2011 – September 30, 2011	\$18,200.00 Measure E	Independence HIGH SCHOOL/ Facilities Grettel Castro-Stanley, Principal June Rono, PhD., Director	Perform consultation, project management/oversight hazard inspection services for the Oak Grove High School Title IX Interior Modernization Project #E-065-002.  Due to the need to meet established timelines, there was not sufficient time for Purchasing Department to perform the solicitation process. ERT has performed the preliminary survey work on this project; therefore it recommended that ERT continue with performing the remaining services on this project.

14	HP Inspections, Inc.	D. Moser D. Bertrand J. Unger	February 09, 2010 – December 31, 2011 (no change)	\$5,258.75 Measure G	James Lick High School/Facilities Glenn VanderZee, Principal June Rono, PhD., Director	To issue change order #1 to purchase order #002404. Change Order #1 is issued to add additional extra inspections hours worked for field welding (RFI 142) in excess of original contract amount to meet the requirements of the project schedule and to complete the remaining inspections and testing at James Lick High School Child Development Center Project #G-030-027.  Original Purchase Order \$31,790.00 + Change Order #1 \$5,258.75 = new Purchase Order Total \$37,048.75.
15	Matriscope Engineering Laboratories, Inc.	D. Moser D. Bertrand J. Unger	May 26, 2011 – September 30, 2011	\$5,444.00 Measure E	Silver Creek High School/Facilities Thelma Boac, Principal June Rono, PhD., Director	<b>Request for Ratification</b>  Special Inspection for Project # (E-055-003) Title IX Interior Modernization at Silver Creek High School.  SGI Construction Management, the Construction Manager solicited proposals from six vendors and Matriscope Engineering Laboratories, Inc. was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.
16	Matriscope Engineering Laboratories, Inc.	D. Moser D. Bertrand J. Unger	May 20, 2011 – September 30, 2011	\$4,876.00 Measure E	Oak Grove High School/Facilities Martha Brazil, Principal June Rono, PhD., Director	<b>Request for Ratification</b>  Special Inspection for Project # (E-050-003) Title IX Interior Modernization at Oak Grove High School.  SGI Construction Management, the Construction Manager solicited proposals from six vendors and Matriscope Engineering Laboratories, Inc. was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.
17	Mont/Rose Moving Systems, Inc.	D. Moser D. Bertrand J. Unger	May 26, 2011 – September 30, 2011	\$4,296.68 Measure E	Oak Grove High School/Facilities	<b>Request for Ratification</b>  Move furniture and personal items from the coach's offices in both locker rooms to interim office space.

18	Mont/Rose Moving Systems, Inc.	D. Moser D. Bertrand J. Unger	May 26, 2011 – September 30, 2011	\$4,543.95  Measure E	Martha Brazil, Principal  June Rono, PhD., Director	<p>SGI Construction Management, the Construction Manager of the Oak Grove High School Title IX Interior Modernization Project #E-050-003 solicited proposals from three vendors and Mont/Rose Moving Systems, Inc. was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.</p> <p><b>Request for Ratification</b></p> <p>Move furniture and personal items from the coach's offices in both locker rooms to interim office space.</p> <p>SGI Construction Management, the Construction Manager of the Silver Creek High School Title IX Interior Modernization Project #E-055-003 solicited proposals from three vendors and Mont/Rose Moving Systems, Inc. was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.</p>
19	Mont/Rose Moving Systems, Inc.	D. Moser D. Bertrand J. Unger	May 26, 2011 – September 30, 2011	\$6,052.06  Measure E	Independence HIGH SCHOOL /Facilities  Grettel Castro- Stanley, Principal  June Rono, PhD., Director	<p>SGI Construction Management, the Construction Manager of the Independence High School Title IX Interior Modernization Project #E-065-002 solicited proposals from three vendors and Mont/Rose Moving Systems, Inc. was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.</p> <p><b>Request for Ratification</b></p> <p>Move furniture and personal items from the coach's offices in both locker rooms to interim office space.</p> <p>SGI Construction Management, the Construction Manager of the Independence High School Title IX Interior Modernization Project #E-065-002 solicited proposals from three vendors and Mont/Rose Moving Systems, Inc. was selected based on them being the lowest responsible proposal. Due to the need to meet established timelines, there was not sufficient time for Purchasing to go to the Board prior to the date the services needed to be performed. Based on the information provided, the Business office granted this request and is asking the Board ratify this decision by approving this contract.</p>