

EAST SIDE UNION HIGH SCHOOL DISTRICT
Minutes of the Annual Organizational Meeting of the Board of Trustees
Meeting Held at Education Center
December 13, 2007

East Side Union High School District

APPROVED

Board of Trustees

1-22-08

1) The Annual Organizational Meeting of the Board of Trustees was called to order at 4:05 p.m. by President Shirakawa. Vice President Nguyen, Clerk Herrera, Member Biehl and Member Garcia were present.

CALL TO ORDER

2) **PLEDGE OF ALLEGIANCE**

PLEDGE OF ALLEGIANCE

3) **WELCOME AND EXPLANATION TO AUDIENCE**

President Shirakawa extended a welcome to the audience, explained the format of the meeting, and noted that all Board Meetings are recorded.

WELCOME AND EXPLANATION

3.1 Annual Organizational Meeting – Nomination and Election of Officers

3.1.1 President

√ *Motion by Member Garcia, seconded by Clerk Herrera to nominate Vice President Nguyen for Board President.*
Vote: 5/0

3.1.2 Vice President

√ *Motion by Member Biehl, seconded by President Shirakawa to nominate Member Garcia for Board Vice President.*
Vote: 5/0

3.1.3 Clerk

√ *Motion by Vice President Nguyen, seconded by Member Garcia to nominate and elect President Shirakawa for Board Clerk.*
Vote: 5/0

3.1.4 Appoint Secretary

√ *Motion by Member Biehl, seconded by Vice President Nguyen to nominate and elect Superintendent Nuñez for Board Secretary.*
Vote: 5/0

3.1.5 Authorization of Signatures

√ *No need for a person for Authorization of Signatures. This is normally a function that is performed by the Board Clerk.*

- 3.1.6 Develop a schedule of regular meeting for the year.
√ Calendar has been approved through June 26, 2008. Calendar was submitted reflecting Board meeting will be held on the third Thursday of each month.
- 3.1.7 Develop a Board calendar for the year.
*√ Motion by Member Biehl, seconded by Clerk Shirakawa to approve the Board calendar as amended, January 17, 2008 changed to January 23, 2008 and February 21, 2008, changed to February 27, 2008, for the year.
Vote: 5/0*
- 3.1.8 Appoint standing Board sub-committee
√ We have no standing Board sub-committees.
- 3.2 Nomination and Election of Representative to Metro Ed**
*√ Motion by Vice President Garcia, seconded by Clerk Shirakawa to nominate and elect Member Biehl for representative to Metro Ed
Vote: 5/0*
- 3.2 Nomination of one member of the Board of Trustees to vote in the election for members of the Santa Clara County Committee on School District Organization**
√ No need for action.
- 3.3 Nomination and Election of Representative to CSBA Delegate Assembly**
*√ Motion by Member Biehl, seconded by Clerk Shirakawa to nominate and elect Member Herrera as the representative to California School Board Association Delegate Assembly. Mr. Herrera was not interested in the nomination. Motion to nominate Member Biehl as the representative to California School Board Association Delegate Assembly was made by President Nguyen, seconded by Vice President Garcia.
Vote: 5/0*
- 3.4 Nomination and Election of Santa Clara County Committee on School District Organization**
√ No need for action.

A break was made for Board Members to switch seat to their new appointments.

4) <u>CONSIDERATION OF PROPOSED AMENDMENTS TO THE AGENDA</u>	<i>CONSIDERATION OF AMENDMENTS</i>
No amendments to the agenda.	
5) <u>BOARD SPECIAL RECOGNITION (S)</u> None	<i>BOARD SPECIAL RECOGNITIONS</i>
6) <u>PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES</u>	<i>ORAL COMMUNICATIONS</i>
<ul style="list-style-type: none">•Nicole Avina, Californians for Justice•Albert Tobias, Californians for Justice•Cindy Bega, CSEA President, Support of Bond Measure•Sherry Gilmore, Parent, Bond Measure•Allison Thacker, KIPP San Jose Collegiate•Julie Pratico, KIPP San Jose Collegiate•David Walton, KIPP San Jose Collegiate•Nelly Rios, KIPP San Jose Collegiate•Lyzetee Mejia, KIPP San Jose Collegiate•Yvette Lopez, KIPP San Jose Collegiate•Marisa Hanson, KIPP San Jose Collegiate•Ralph Gianni, KIPP San Jose Collegiate•Jerry Dier, KIPP San Jose Collegiate•Sherry Gilmore, Bond Oversight Committee•Cindy Bega, Classified Personnel Actions	
7) <u>STUDENT BOARD LIAISONS</u>	<i>STUDENT BOARD LIAISON</i>
1. Alex Mendiola, Oak Grove High School, ASB President Andrew Hill High School Football Team won Central Coast Championship. Fall play was Alice in Wonderland. Andrew Hill High School band appear in the Holiday Parade in Downtown San Jose. Air Force ROTC had a blood drive and was very successful.	
2. Alex Castro, Student, Latino College Preparatory Charter School An overview of Latino College Preparatory Charter School was performed by students on a power point presentation.	
8) <u>OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION</u>	<i>OPERATIONAL ITEMS/ BOARD DISCUSSION AND/OR ACTION</i>
8.1 Presentation on Citizens Bond Oversight Committee – John Moore, Chairperson of Citizens’ Bond Oversight Committee Presentation was made by John Moore, Chairperson of the Citizens’ Bond Oversight Committee. Member Herrera acknowledged John Moore for his outstanding job as Committee Chairperson.	

- 8.2 *√ No Board action required.*
Hold Public Hearing at 6:30 p.m. to consider KIPP San Jose Collegiate Charter School Petition Submitted to the District on or about November 9, 2007 (Education Code Section 47605(b). – Bob Nuñez, Superintendent, and Dan Moser, Associate Superintendent of Instructional Services and Human Relations
- √ Public hearing held to consider KIPP San Jose Collegiate Charter School Petition.*
- A presentation was made by the KIPP San Jose Collegiate Charter School's Principal, Melissa Gonzales.
- See Attachment 1
- 8.3 Board Action re: KIPP San Jose Collegiate Charter School Proposal – Bob Nuñez, Superintendent, and Dan Moser, Associate Superintendent of Instructional Services and Human Relations.
- √ Motion to approve KIPP San Jose Collegiate Charter School Proposal for 5 years was made by Clerk Shirakawa, seconded by Member Herrera.*
Vote: 5/0
- 8.4 Award Professional Consulting Services Contract for Asset Evaluation and a Best Use Plan/Recommendation/Implementation – Bob Nuñez, Superintendent and Jerry Kurr, Associate Superintendent of Administration and Business Services
- √ Motion to award Professional Consulting Services Contract for Asset Evaluation and a Best Use Plan/Recommendations/Implementation, was made by Member Herrera, seconded by Member Biehl.*
Vote: 5/0
- 8.5 Approve the Alternative Governance Option for James Lick High School – Dan Moser, Associate Superintendent of Instructional Services and Human Relations and Glen Vander Zee, Principal, James Lick High School
- √ Motion to approve the Alternative Governance - Option 5 for James Lick High School, was made by Vice President Garcia, seconded by Member Biehl.*
Vote: 5/0
- 8.6 Authorize the Superintendent to Offer Incentives to Certificated Staff for the Early Notification of Retirement – Dan Moser, Associate Superintendent of Instructional Services and Human Relations

√ *Motion to approve authorization for the Superintendent to Offer Incentives to Certificated Staff for the Early Notification of Retirement was made by Member Biehl, seconded by Clerk Shirakawa.*

Vote: 5/0

- 8.7 Approve 1st Interim Report for 2007-08 – Jerry Kurr, Associate Superintendent of Administration and Business Services

√ *Motion to approve 1st Interim Report for 2007-2008, was made by Member Herrera, seconded by Vice President Garcia.*

Vote: 5/0

- 8.8 Metro Ed Joint Powers Agreement and Master Business Relationship Agreement; District's Options and Obligations – Superintendent Bob Nunez and Alan Garofalo, Associate Superintendent of Student Services and Facilities.

Superintendent Nuñez

At the Superintendent's meeting this week, the six district superintendents met to go over the equalization plan. Superintendent Paul Hay in fact recommended not moving forward with the current equalization plan. There would be no additional dollars put out by any district. That was presented I understand at last night's MetroED Board meeting. No action was taken. MetroED is taking steps to look within it's own funds to insure this stays a viable entity. ESUHSD needs to continue looking at it's own career tech education program. Our hope is to stay in partnership with MetroED. I hope Superintendent Hay has the Board, when it meets in January, implement his proposal which is suspending the equalization plan which allows me to make a positive recommendation here in January.

√ *No action*

- 8.9 Approve the 2008 Summer School Program – Dan Moser, Associate Superintendent of Instructional Services and Human Relations

√ *Motion to approve the 2008 Summer School Program was made by Clerk Shirakawa, seconded by Vice President Garcia.*

Vote: 5/0

- 8.10 Approve Request for Use of Education Code 44258.3 - Teachers on Special Assignment Authorizations for the 2007-2008 School Year – Dan Moser, Associate Superintendent of Instructional Services and Human Relations
- √ *Motion to approve Request for Use of Education Code 44258.3 - Teachers on Special Assignment Authorizations for the 2007-2008 School Year was made by Member Herrera, seconded by Member Biehl.*
Vote: 5/0
- 8.11 Approve Provisional Internship Permit Requests for Certificated Employees – Dan Moser, Associate Superintendent of Instruction and Human Relations – **Attachment E**
- √ *Motion to approve Provisional Internship Permit Requests for Certificated Employees, Attachment E, was made by Member Biehl, seconded by Vice President Garcia.*
Vote: 5/0
- 8.12 Contracts for Professional Services – Jerry Kurr, Associate Superintendent of Administration and Business Services – **Attachment B**
- √ *Motion to approve as amended, Contract for Professional Services, Attachment B, was made by Member Herrera seconded by Vice President Garcia.*
Vote: 5/0
- 8.13 Memoranda of Understandings – Jerry Kurr, Associate Superintendent of Administration and Business Services – **Attachment C**
- √ *Motion to approve Memoranda of Understandings, Attachment C was made by Member Herrera seconded by Vice President Garcia.*
Vote: 5/0
- 8.14 Superintendent's Contract
- Member Biehl
Was there a suggestion on minor changes to number 7?
- Rogelio Ruiz, Legal Counsel
Paragraph 7 Extended Healthcare Benefits, the words "an equivalent management level" will be deleted and the sentence will finish, "position with any other employer includes the provision of equivalent or better healthcare benefits."

√ *Motion to amend the motion to include the language which was just recommended by counsel to approve the Superintendent's Contract, was made by Member Biehl, seconded by Clerk Shirakawa,
Vote: 5/0*

9) **ATTACHMENT A/CONSENT CALENDAR APPROVAL OF AGENDA**

ATTACHMENT A

There was a request to pull items 9.1 by Superintendent Nuñez.

√ *Motion to approve the remainder of the Consent Calendar was made by Member Herrera, seconded by Clerk Shirakawa.
Vote: 5/0*

(Agenda items in parentheses)

- Ratify and Approve Certificated Personnel Actions Presented December 13, 2007 (9.2)
- Ratify and Approve Student Aide Personnel Actions Presented December 13, 2007 (9.3)
- Purchase Orders Presented December 13, 2007 (9.4)
- Award of Bids (9.5)
- Acceptance of Donations/Grants/Awards (9.6)
- Approve School Field Trips (9.7)
- Approve Notice of Completion for the Public Address System and Outside Plant Cabling Installation at Silver Creek High School (SASCO Electric) (9.8)
- Approve Notice of Completion for the Foothill High School Streetscape/Landscape Project (Lone Star Landscape Inc.) (9.9)
- Approve Change Order #1 for WC Overfelt High School New Science Classroom Building – Increment 1 (El Camino Paving, Inc.) (9.10)
- Approve Change Order #1 for WC Overfelt High School New Science Classroom Building – Increment 1 (Cupertino Electric, Inc.) (9.11)
- Approve Change Order #1 for Track & Field Improvements at James Lick, Oak Grove, and Yerba Buena High Schools (O.C. Jones, Inc.) (9.12)
- Approve Change Order #1 for New Bleachers at James Lick, Oak Grove and Yerba Buena High Schools (Southern Bleacher Construction Company Inc.) (9.13)
- Approve Change Order #1 for Silver Creek High School Ph I New Science Classroom Building (Sposeto Engineering, Inc.) (9.14)
- Approve Change Order #1 for Foothill High School Library Building (Blach Construction Company) (9.15)
- Approve Minutes of Special Board Meeting Dated November 7, 2007 (9.16)
- Approve Minutes of Regular Board Meeting Dated November 15, 2007 (9.17)

9.1 Ratify and Approve Classified Personnel Actions Presented December 13, 2007 (9.1)

Item pulled and carried to the January 23, 2008 Board meeting.

10) **WRITTEN REPORTS**

- 10.1 Budget Adjustment Report – Jerry Kurr, Associate Superintendent of Administration and Business Services

Report received.

- 10.2 Quarterly Report on Santa Clara County Treasury Investment Portfolio Status as of September 30, 2007 – Jerry Kurr, Associate Superintendent of Administration and Business Services

Report received.

- 10.3 Written Academic Master Plan Update

Report received.

- 10.4 First Reading of 6000 Board Policies

Report received.

11) **BOARD OF TRUSTEES/SUPERINTENDENT'S COMMUNICATIONS/COMMENTS**

- 11.1 Board of Trustees

Member Herrera

I do apology to the Board. I discovered October 16 on the calendar we adopted is a week that I am out of town. I am asking if we cannot have a meeting on the 16th. Congratulations to our new Board President, leadership team, and new clerk.

No change was made regarding the conflict of October 16, 2008. Further discussion will be made at the January 23, 2008, Board meeting.

Member Biehl

I would like to say thank you to Mr. Shirakawa for his leadership this last year. I thank Mr. Herrera for his leadership and graciousness.

Clerk Shirakawa

Thank you for your comments. We are here because of our students, employees and community.

Vice President Garcia

Mr. Frias, thank you and congratulations to Coach Buller. Congratulation on the CCS competition.

WRITTEN REPORTS

***BOARD/
SUPERINTENDENT'S
COMMUNICATIONS/
COMMENTS***

President Nguyen

Appreciation to my colleagues for putting their trust in me. I want to express my appreciation to President Shirakawa. I am going to do my best to work with the Superintendent, Board and the staff.

11.2 Superintendent Nuñez

I intend to stay long term.

Jerry Kurr, Alan Garofalo, Manuel Herrera, happy birthday. Wendy Stegeman's birthday is this Sunday. Happy birthday.

12) **CLOSED SESSION**

12.1 Expulsions – A-C

*Student A: Approved the expulsion for one academic year.
Vote: 5/0*

*Student B: Approved the expulsion for one academic year.
Vote: 5/0*

*Student C: Approved the expulsion for one academic year.
Vote: 5/0*

12.2 Public Employee Discipline/Dismissal/Release
(Government Code §Section 54957)

12.3 Conference with Labor Negotiators
(Government Code §Section 54957.6)

Agency Designated Representative:

Bob Nuñez, Superintendent

Jerry Kurr, Associate Superintendent of Administration and Business Services

Dan Moser, Associate Superintendent of Instruction and Human Relations

Cathy Giammona, Director of Human Resources,

Vida Branner-Siders Director of Compensation and Classified Employee Relations

Employee Organizations:

American Federation of Teachers (AFT)

California School Employees Association (CSEA)

Employee Organizations: East Side Teachers Association (ESTA)

12.4 CONFERENCE WITH LEGAL COUNSEL –
ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the Government Code: two potential cases.

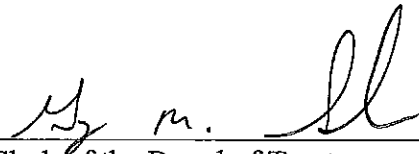
12.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code §Section 54957)

• *Superintendent*

CLOSED SESSION

12.6 Public Employment/Public Employee Appointment (<i>Government Code §Section 54957</i>)	
13) <u>Report Closed Session Actions (s)</u>	<i>REPORT CLOSED SESSION</i>
14) <u>Adjournment</u> √ Meeting was adjourned by President Nguyen at 9:03 p.m.	<i>ADJOURNMENT</i>

Respectfully submitted,



Clerk of the Board of Trustees

KIPP:

ESUHSD Charter Presentation



KIPP San Jose Collegiate

Leadership. Responsibility. Resilience. Excellence.

Planned Opening: August 2008

December 13, 2007

**Attachment
1**



Mission

KIPP has built 57 schools that are dedicated to preparing students from under-resourced communities for success in college and beyond.

Five Pillars

KIPP schools share a core set of operating principles known as the “Five Pillars.”

- High Expectations
- Choice and Commitment
- More Time on Task
- Power to Lead
- Focus on Results

KIPP School Leadership Program

The Fisher Fellowship offers candidates a year-long program which prepares them to found and run a new KIPP school. The program includes intensive summer coursework in an academic setting, residencies in KIPP schools, and individualized coaching from KIPP Foundation staff.

KIPP Heartwood Academy

KIPP:

KIPP Heartwood is a free, college-prep, public charter school founded in 2004. KHA is authorized by the Alum Rock Union School District and is housed at the Miller Campus.

KIPP Heartwood currently serves 356 5th, 6th, 7th and 8th graders. Approximately 2/3 of our students currently reside in Alum Rock.

KSJC will recruit 70% of its incoming 9th grade class from KIPP Heartwood Academy.

Demographics at KIPP Heartwood Academy

- * 73% Latino
- * 22% Asian (Vietnamese, Chinese, Cambodian, Indian, Filipino)
- * 4% African American
- * 81% Free/Reduced Lunch
- * 56% of incoming 5th graders are designated as English Language Learners. By the beginning of their second year at KIPP, 25% continue to be designated as ELs; 6% of students continue to be designated EL in their third year at KIPP.



KIPP Heartwood Academy Results

KIPP:

7th Grade Results

*While Algebra I is usually considered an advanced class for 8th graders, KIPP Heartwood 7th graders took Algebra I as their core math class last year. 95% of 7th graders scored proficient or advanced in Algebra I and are currently taking Geometry as 8th graders.

Academic Performance Index

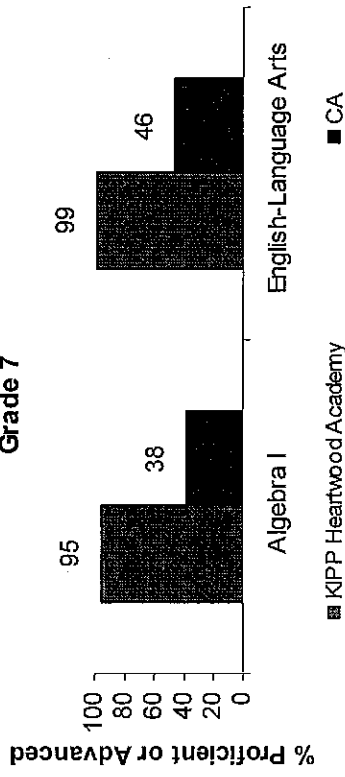
*2007 API: **914**.

* Based on the API score, KIPP Heartwood Academy ranks in the top 3.9% of all California public schools.

* KIPP Heartwood Academy ranks in the top 0.06% of all schools with more than 50% of students participating in the free & reduced lunch federal program (81% of our students participate in the program).

* KIPP Heartwood Academy won the Title I Academic Achievement Award in 2007 and 2008.

KIPP Heartwood Academy
2007 California Standards Test Results
Grade 7



KIPP San Jose Collegiate Overview

KIPP:

"It's choice—not chance—that determines your destiny."

-- Jean Nidetch

Mission

KIPP San Jose Collegiate will provide a rigorous, academic program to prepare students to enter and succeed in the nation's finest four-year colleges and universities and the competitive world beyond. By building poised, confident, and articulate leaders, our graduates will use their education and life experiences to make positive change in their own lives, within the East San Jose community, and among our global society.

School Values

- Leadership
- Responsibility
- Resilience
- Excellence

KSJC does not consider academic performance or conduct record when admitting students.

Keys for Success

KIPP:

- **High-quality teaching** with a focus on getting **100%** of our graduates to and through excellent colleges.
- A focus on **academics** and **character** in grades 9-12.
- A **college prep curriculum** that includes Advanced Placement, Honors, and Dual Enrollment courses for every child.
- **Extended day:** Academic classes, including extracurricular activities, athletics, internships, from 7:30 – 5:00 pm, Monday – Friday.
- **Extended week:** Saturday school from 9:00am - 1:00pm, two Saturdays per month, with an emphasis on community service projects.
- **Extended year:** An extra three weeks of school in the summer, including a three- week Freshmen Orientation for all incoming 9th graders and required off-campus summer learning opportunities for all students.
- A **safe**, disciplined environment where students enjoy school.
- **College-counseling program** to guide students and parents with the college application and financial aid processes. In addition, **Parent Education** classes to guide parents on navigating the college process.
- **College Visits** across the country; individualized college visits Junior and Senior year based on student interest and fit.
- **Focused Areas of Study and Service (FASS)** where students will study social injustices and find ways to become agents of change within their own communities and the greater global community.

KSJC Graduation Requirements

KIPP:

Graduation requirements at KIPP San Jose Collegiate will meet and exceed the UC "A-G" requirements.

KSJC Graduation Requirements	UC "A-G" Requirements
History and Social Sciences	History and Social Sciences
4 units	2 units
English	English
4 units	4 units
Mathematics	Mathematics
4 units	3 units
Lab Science	Lab Science
4 units	2 units
Foreign Language	Foreign Language
3 units	2 units
Visual and Performing Arts	Visual and Performing Arts
2 units	1 unit
College Prep Electives	College Prep Electives
2 units	1 unit

Typical Student Schedule

The following is a typical schedule for a KSJC student:

<p>9th grade</p> <p>World Literature Pre- AP World History Algebra II Physics Speech and Composition Physical Fitness/Team Sport Spanish III Music or Art</p>	<p>10th grade</p> <p>American Literature AP World History Pre-Calculus Chemistry Math and Verbal Reasoning Physical Fitness/Team Sport AP Spanish Language Music or Art</p>
<p>11th grade</p> <p>Pre-AP English Literature and Composition AP U.S. History AP Calculus Biology College Readiness Junior Seminar AP Spanish Literature Elective/Tutorial</p>	<p>12th grade</p> <p>AP English Literature and Composition AP Economics/AP Government AP Statistics/Mathematics Elective (local college) AP Biology/AP Physics/AP Environmental Science Senior Research Institute Senior Seminar Elective/Tutorial Elective/Tutorial</p>

Students with Special Needs

KIPP:

KIPP San Jose Collegiate believes that *all students*, regardless of family background, income, race, religion, disability, gender, or health *can and will learn*. This belief covers the realm from students behind grade level to special education students to English Language Learners.

The following supports and systems will be in place for students with special needs:

- *KSJC will hire a full-time Learning Specialist who will ensure that the needs of our Special Education, ELL, and Behind Grade Level students are met

- *Teachers will use a variety of instructional methods to support all learners in classrooms at KSJC

- *More time (before and after school and Saturdays) for academic support

- *Teachers will be available by phone until 9 pm for homework help

- *Binders with accommodations and modifications will be issued to every teacher and staff member at KSJC

- *Goals and Objectives of IEP will be monitored regularly and attached to students' progress reports

- *KSJC will offer a comprehensive inclusion program that includes individualized tutoring through our extended day

Supporting Non-KIPP Middle School Students

KIPP:

KSJC will provide the following supports for all non-KIPP middle school students entering KSJC:

Learning Specialist: The Learning Specialist will work with all non-KIPP middle school students to ensure a smooth transition into the KIPP environment.

Academic Tutorials: For new students who are struggling academically, academic tutorials will be built into the school day. In addition, teachers and staff will offer additional support before and after school.

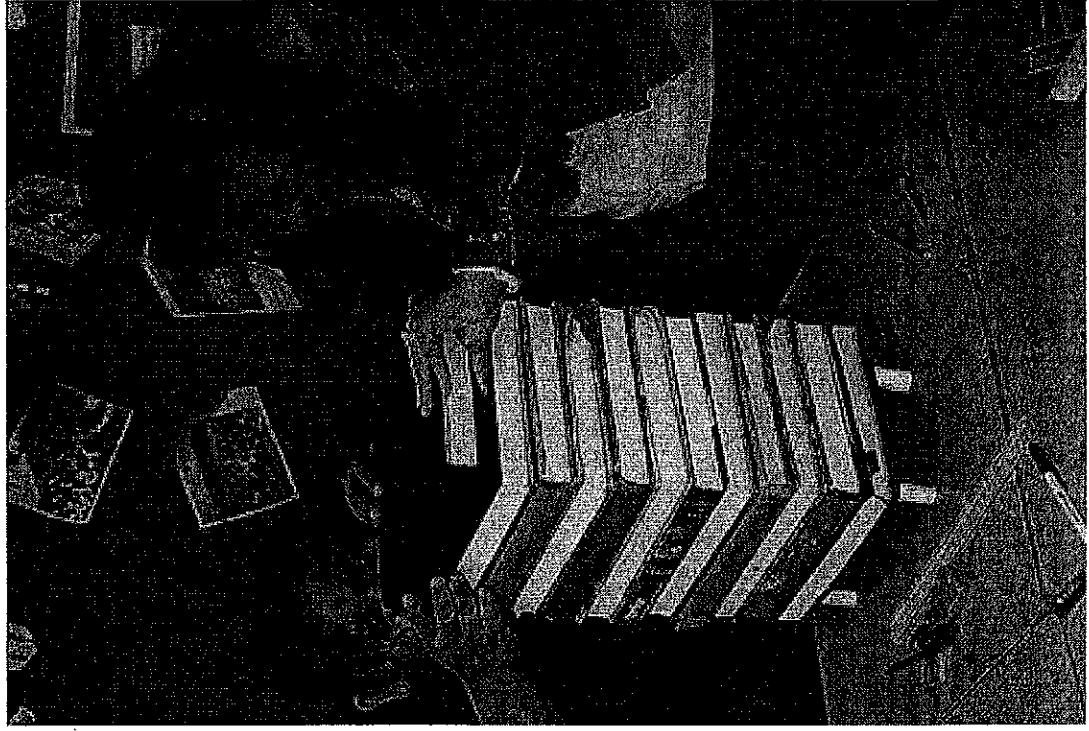
Advisory: Every student at KSJC will be assigned an advisor for their four years in high school. The advisor will meet with their advisees at least once a week, sign off on bi-weekly progress reports, and give regular updates to parents/guardians.

Two-Week KIPP Orientation: All students new to KIPP will be required to attend a two-week KIPP Orientation. The orientation will introduce students to the academic and behavioral expectations at KSJC and give new students the opportunity to build a relationship with the Principal and staff.

Writing Center: With a heavy emphasis on writing across the curriculum, KSJC will operate a Writing Center in the evenings and on Saturdays to provide additional support.

KSJC Teaching Staff

KIPP:



The backbone of KSJC is strong, dedicated teachers. Our compensation and benefits package is competitive to attract high quality teachers.

- *Competitive salaries
- *Competitive benefits package
- *Additional bonus
- *Professional work environment that pushes teachers to excel
- *Involvement in school decision-making and curriculum development
- *Supportive administration that gives regular feedback to teachers
- *Stipends for conferences and excellent school visits
- *Resources for improving instruction
- *Laptop computer
- *Cell phone

Partnership with ESUHSD

KIPP:



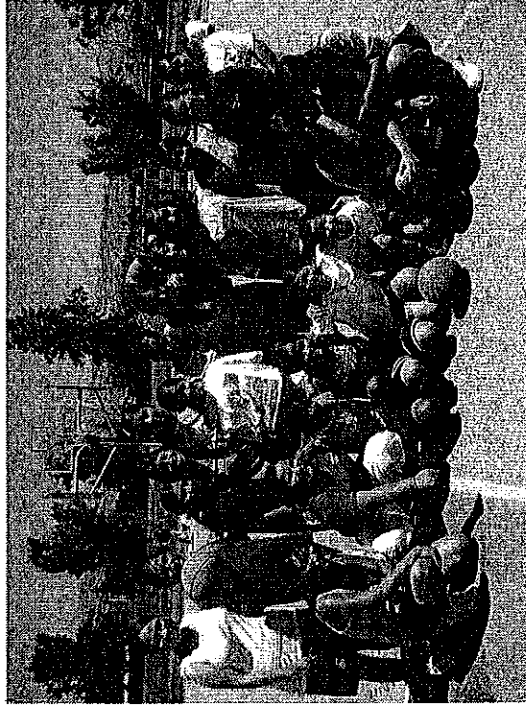
KIPP San Jose Collegiate hopes to build a strong partnership with ESUHSD school administrators, teachers, and district personnel.

*Partnering with ESUHSD for professional development opportunities

*Acting as a Learning Laboratory for interested school administrators, teachers, and district personnel

*Collaborating and sharing best practices between teachers

*Together improving education for all students in East San Jose



Questions

KIPP:

Thank you for giving us your time and attention!

Questions?

