Job Title: School Social Worker

Description of basic functions and responsibilities:

Provides strategic services that identify and address the social-emotional-environmental issues that interfere with the educational process. Works with parents/guardians, teachers, administration, district staff, and community based organizations to implement strategies that promote student’s overall success as evidenced by improved school attendance. Focuses on the following student sub-groups: low socio-economic, foster youth and English learners.

Major duties and responsibilities:
Assesses home, school, personal, and community factors that may affect a student’s learning, school adjustment, and general well being

Provides individual and group therapeutic counseling to students and their families

Consults with and assist instructional staff with program modifications and strategies to encourage and support student personal and social growth and responsible behavior

Coordinates, supervises and/or implements the following or similar programs on site which may include: Student Support Services Program (SSSP); Peer Programs; Medi-Cal Administrative Activities (MAA)

Provides crisis intervention services

Coordinates articulation with feeder school programs as related to educationally based mental health services

Act as a member of the school leadership team brining knowledge of developmental social-emotional needs of students to impact policy and school-wide initiatives

Conducts home visits related to establishing communication and positive connections between the parent/guardian and school setting around identified issues

Works with student truancy cases utilizing social work expertise to create intervention plans to reduce poor attendance

Provides direct intervention and prevention services and case management for foster youth as appropriate

Participates as members of Special Education Teams, Student Study Teams, Student Attendance Review Boards/Student Attendance Review Board (SARB/SART) and other school based leadership teams as appropriate

Submits forms, evaluations, and reports as required by federal and state agencies and the District
Creates and maintains relationships with outside community based organizations to help foster better learning and support for students and their families.

Maintains required confidential clinical records and submits appropriate documents for statistical reports with adherence to program standards in school social work.

Attends all required meetings and trainings.

Meets all the field instructor responsibilities for supervising interns as outlined by the designated Institute for Higher Education (IHE).

Performs related duties as assigned.

Knowledge of:

- Equity and culturally relevant best practices and competencies
- Trauma informed care practices and intervention strategies
- Counseling theory, ethics and associated legal confidentiality requirements
- Applicable laws, codes, regulations, policies, and procedures governing scope of work
- Physical, intellectual, social, and emotional growth patterns of students
- Diverse academic, socio-economic, cultural, disability and ethnic backgrounds of District students
- Interviewing techniques and interpersonal skills using tact, patience, and courtesy
- Record-keeping and report preparation techniques

Minimum Qualifications:

- Must possess an Master’s Degree in Social Work (MSW)
- Must possess a current Pupil Personnel Services Credential in School Social Work

Preferred Qualifications:

- Hold a valid Licensed Clinical Social Work (LCSW) license issues by the California Board of Behavioral Sciences (BBS)
- Possess at least two years of post MSW social work field instruction experience