

EAST SIDE UNION HIGH SCHOOL DISTRICT

Job Title: School Social Worker—Special Assignment (Probation)

Descriptions of basic functions and responsibilities:

The primary duty of the Social Worker would be to coordinate, provide, and monitor enrollment services for youth in East Side Union High School District after they have been detained at Juvenile Hall or the Ranch. In addition, the Social Worker shall monitor progress of youth to ensure coordination of transition services and supports aiming to increase educational outcomes for juvenile justice engaged youth.

Major duties and responsibilities:

Plans, coordinates and implements services for assigned youth

Maintains effective communication, coordinates transition services and collaborates with juvenile justice system, District and school site partners regarding the status of assigned cases

Assists with transition to appropriate school placement upon release

Performs home visits to youth and their families as appropriate

Works closely with site administration around programs and supports designed to engage youth in school

Assists schools in identifying current applicable laws and policies relating to wards of the court, to guide academic planning, i.e. AB167

Assesses youth's overall needs through records review and evaluation, and collateral interviews

Attends relevant meetings as directed

Utilizes and integrates assigned technology to maintain required documentation and data collection of services rendered

Adheres to assigned department's policies and procedures for overall service delivery

Plans, conducts and coordinates training workshops for staff, and other partners to enhance academic achievement for juvenile justice engaged youth

Performs related duties as assigned

Knowledge of:

Applicable laws, codes, regulations, policies, and procedures governing scope of work

Equity and culturally relevant best practices and competencies

Physical, intellectual, social, and emotional growth patterns of students

Diverse academic, socio-economic, cultural, disability and ethnic backgrounds of District students

Record-keeping and report preparation techniques

Minimum Qualifications:

Must possess a Master's Degree in Social Work

Must possess a Pupil Personnel Services Credential in School Social Work

Preferred Qualifications:

Hold a valid Licensed Clinical Social Worker (LCSW) issued by the California Board of Behavioral Sciences (BBS)

Experience:

Two or more years of experience developing skills or knowledge areas described