December 9, 2004

NOTICE OF SPECIAL MEETING OF THE BOARD OF TRUSTEES

To: Board of Trustees

Written notice is hereby given in accordance with Government Code Section 54956 that a Special Meeting of the Governing Board of the East Side Union High School District shall be held:

Date: Tuesday, December 14, 2004
Time: 6:00 p.m.
Place: East Side Union High School District - Board Room

The business to be transacted at the Special Board Meeting shall be limited to the following:

Agenda Item:

6. Operational Items/Board Discussion and/or Discussion
   6.1 Approve 2004-2005 First Period Interim Financial Report
   6.2 Appointment of ESUHSD Representative to MetroEd

J. Manuel Herrera, Board President
East Side Union High School District

BACKS OF THE TRUSTEES: J. Manuel Herrera, George Shirakawa, Patricia Martinez-Roach, Craig Mann, Lan Nguyen
It is the policy of the East Side Union High School District not to discriminate on the basis of sex, age, religion, race or national origin, sexual orientation, or handicapping condition in its educational programs and activities or in the recruitment and employment of personnel.
AGENDA
December 14, 2004

Open Session 6:00 P.M.
Board Room

1. Call to Order/ Roll Call
   1.1 Roll Call

Open Session 6:00 P.M.

2. Pledge of Allegiance

3. Welcome and Explanation to Audience
   Information explaining Board meeting procedures and how citizens can address the Board
   will be read. Written information is located near the entrance to the Board Room.

4. Consideration of Proposed Amendments to Agenda

5. Public Members Who Wish to Address the Board of Trustees

6. Operational Items/Board Discussion and/or Action
   6.1 Approve 2004-2005 First Period Interim Financial Report
       (Information to be disseminated at Special Board Meeting.)
   6.2 Appointment of ESUHSD Representative to MetroEd

7. Board of Trustees/Superintendent Communications/Comments
   7.1 Board of Trustees
   7.2 Superintendent

8. Adjournment
Board Proposal
Supporting 1st Interim Report to County Office of Education
Budget Reductions for 2004-05
December 14, 2004

• 2004-05 Reassignment (Estimated Savings): $600,000

  Plan
  12 Teachers on Special and Comp. Ed. Assignments Back to the Classroom
  3 Classified Managers Reduction to Support Comp. Ed. Schools Legal Compliance

  12 Teachers @ $85,000 = $1,020,000 (half year)
  3 Managers @$60,000 = $180,000 (half year)

  Timeline
  By the start of second semester January 2005

• Reduce Library Services by 50% (Estimated Savings): $255,000

  Plan
  Reduce library services by 50% at all sites

  6 Librarians @ $85,000 = $510,000

  Timeline
  February 1, 2005

• Reduce Counselor Services by 10 Positions
  (Estimated Savings): $425,000

  Plan
  Reduce counseling services by 10 counselors at all selected sites

  10 Counselors @ $85,000 = $850,000

  Timeline
  February 1, 2005
• **General Fund Budget Reductions (Estimated Savings): $800,000**

  **Plan**
  Reduce all ESUHSD General fund Budgets by 20%
  Priority reductions to include Classified and Certificated Managers

  Reduce 20%  All ESUHSD budgets reduced = $800,000

  **Timeline**
  January 5, 2005

• **Deferred Maintenance Credit Based on Legal Opinion  $5,200,000**

  **Plan**
  Legal opinion supports the $5,200,000 credit to General Fund provided
  funds are taken from Bond Funds Measure A  (One Time Credit)

  $5,200,000 transfer from Measure A to General Fund (6 year period)

  **Timeline**
  January 3, 2005

• **Reduce Child Nutrition Budget (Estimated Savings): $120,000**

  **Plan**
  Reduce the General Fund encroachment by requesting an
  Early termination as per food service contact with 60 days notice

  Reduce $120,000

  **Timeline**
  March 1, 2005

• **Additional General Fund Energy (Estimated Savings): $125,000**

  **Plan**
  Shut off heat on all unused pools/include pool covers
  Minimum Savings of $125,000

  **Timeline**
  March 2005
• **General Fund Employee Reduction (Estimate Savings) : $100,000**

  **Plan**
  Board approved Resolution December 2, 2004 to reduce classified Management positions

  Minimum Savings of $100,000

  **Timeline**
  February 2005

• **General Fund Legal Service Reduction (Estimate Savings) : $50,000**

  **Plan**
  Reduce legal service fund by $50,000 for 04/05 school year

  Minimum Savings of $50,000

  **Timeline**
  March 1, 2005

**Proposed Reductions and Credits:** $7,675,000

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**Proposed March 15, 2005 Status**

- Total Proposed Reductions and Credits: $7,675,000
- 1\textsuperscript{st} Interim Ending Balance and Reserve: (2,920,547)
- Proposed March 2\textsuperscript{nd} Interim Ending Balance and Reserve: $4,754,453

**December 14, 2004**

- 1\textsuperscript{st} Interim Ending Balance and Reserve (Negative) ($2,920,547)

*4 million dollars VTA Land All credited
*1.2 Million dollars of Quimby Credited