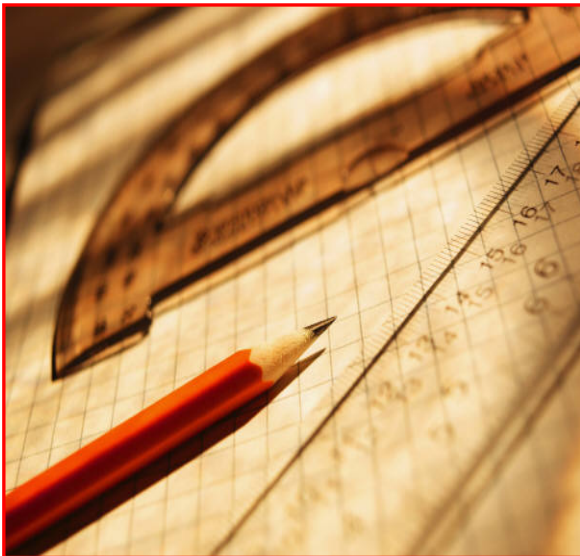




California SB472 Professional Development Mathematics Institutes

PORTFOLIO



Continuing Professional Development

2008-2009

Participant's Full Name (no initials or abbreviations):

Phone Number:

School Name (no initials or abbreviations):

School District:

County:

California SB472 Professional Development Mathematics Institutes

PORTFOLIO FOLLOW-THROUGH VERIFICATION REPORT

Instructions: For each activity, enter date of participation, record the number of hours, and obtain the initials of the sponsor/verifier of the activity (e.g., grade level meetings, your school principal or designee's initials; COE sponsored continuing professional development modules, your instructor's initials; classroom assessments, your school principal's or designee's initials; special events, your district representative's initials).

PORTFOLIO PROGRAM OPPORTUNITIES
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1. Instructional Planning	2. Curriculum-Embedded Assessment	3. Curriculum Specific Professional Development
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____

PORTFOLIO PROGRAM OPPORTUNITIES

4. Curriculum-Embedded School-To-Home Comm.	5. Intervention Support	6. Curriculum-Embedded Technology Support
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____	Date: _____ No.Hrs.: _____ Initials: _____
Subtotal Hours: _____	Subtotal Hours: _____	Subtotal Hours: _____
Total Hours: _____	Date Submitted For District's Stipend: _____	

I certify that all recorded entries for participation in this Portfolio are true and complete to the best of my knowledge. I understand that any falsification of this record may be considered cause to cancel payment of the stipend and/or university credits. Signature: _____

Continuing Professional Development Portfolio

Instructions for Submission of Portfolio:

1. Be sure your name, phone number, school and local district are included on the cover of this Portfolio.
2. Total number of hours accumulated should be subtotaled in the designated columns.
3. Be sure to include all documentation when submitting portfolio.

Description of the Portfolio Program Opportunities

Note: All follow-up activities must support the implementation of the adopted curriculum institute you attended.

Instructional Planning:

- Grade Level/Department/ Team Meetings-weekly/monthly collaborative time to discuss the standards and plan the implementation of the adopted curriculum and analyze student work other than assessments.
Examples of documentation: dated agendas, minutes and or notes.
- Classroom Coaching – giving and receiving classroom coaching to support the implementation of the adopted curriculum.
Examples of documentation: evidence of coaching session such as logs, lesson plan with notations, feedback form and signature of coach.
- Model Lessons-observing or modeling exemplary classroom lessons of the adopted curriculum.
Examples of documentation: Reflection or summary sheets from curriculum lesson.
- Lesson Study- participation in an organized and defined program.
Examples of documentation: Reflection or summary sheets from curriculum lesson, video taped lessons, or revised lesson plans.

Professional Development:

- On-going face-to face or online- to support standards based instruction with the adopted textbook, pedagogy, or student needs.
Examples of documentation: Certificates of completion.
- Special Events- activities, conferences or speakers linked directly to the support of the classroom instruction of the mathematics standards and adopted curriculum. Examples of documentation: Flyers, agendas, worksheets, sign-in sheets, certificates of attendance.

Curriculum Embedded Assessment:

- Collection and analysis of common curriculum embedded assessments to inform instruction. These may include entry level, progress monitoring, which includes student work, and summative or benchmark assessments
Examples of documentation: Monthly/quarterly sheets of data collection and analysis, grade level/team meeting agendas and/or minutes.

Intervention Support:

- This area could contain activities such as designing an intervention program for the intensive learner, special needs population, or English Language Learner.
Examples of documentation: sample activities, program design, and video tapes of working with student.

Curriculum-Embedded School-to Home-Communications:

- This area could contain activities such as newsletters developed monthly or quarterly informing parents of the adopted curriculum, Family Math type sessions, Math Field Days, special mathematics activities that are sent home on a regular basis.
Examples of documentation: Samples of the above

Curriculum-Embedded Technology Support:

- Use of the technology tools provided by the publisher of the adopted curriculum to enhance curriculum knowledge and implementation.
Examples of documentation: journal of technology use and methods.
- Development of a mathematics website for the teacher or school
Examples of documentation: signature of administrator and internet address of site.